



4¾ inch

HISTORIC SITE MEMORIAL MEDALLION APPLICATION

(Must include all items noted in Instruction Sheet)

(For 4¾ inch - \$66.00 plus \$5.45* OR For 11 inch - \$230.95 plus \$19.05*)

* Texas Residents Sales Tax

TOTAL \$71.45 (4¾ inch) or \$250.00 (11 inch)



11 inch

MEDALLION TYPE/SIZE:

Historic 4¾ inch Historic 11 inch

APPLICANT:

Name: _____
Address: _____
City: _____ State: _____ Zip code: _____
Phone: _____ E-mail: _____
DRT: ___ CRT: ___ SRT: ___ Other: ___
Member No. & Chapter (or Sponsoring Chapter): _____

HISTORIC SITE INFO:

Name: _____
Address: _____
City: _____ State: _____ County: _____
Dedication Date: _____
Text of Marker that Medallion will be affixed (Include extra page(s), if needed):

SEND to: (If address is different from the BILL to)

Name: _____
Address: _____ Phone: _____
City: _____ State: _____ Zip code: _____

BILL to:



Credit card: AMEX VISA MASTERCARD DISCOVER OR CHECK NO. _____
(Make check payable to DRT)

Cardholder name: _____

Card number: _____

Expiration date: _____ (mm/yy) Security code: _____

(Address to which the card is billed if different from the SEND to address above)

Street address: _____
City: _____ State: _____ Zip code: _____
Phone: _____

DRT 4th VPG APPROVAL: _____ **Date:** _____

The Daughters of the Republic of Texas (DRT)

MM.03 rev 2014-06-05

510 E. Anderson Ln.
Austin, Texas 78752-1218

Phone: 512-339-1997 Fax: 512-339-1998 E-mail: headquarters@drinfo.org

Mail Application to:

HISTORIC SITE MEMORIAL MEDALLION APPLICATION INSTRUCTIONS

HISTORIC SITE MEDALLION MUST MEET THESE REQUIREMENTS!

The Historic Site medallion is to be placed on a site, landmark, structure or trail that was important to the creation of and/or during the Republic of Texas. Structures must have existed before 1846 and reflects the appearance that was exhibited during the Republic of Texas period. The goal of the DRT Historic Site medallion is to ensure that each marker is historically accurate. Every word included in a proposed marker's text must be substantiated on the basis of primary documentation (original sources). The entire text must be included in the application and approved by DRT's Fourth Vice President General.

INCLUDE ALL OF THE FOLLOWING ITEMS BELOW WITH THIS APPLICATION:

1. A sketch of the proposed marker showing the placement of the DRT medallion and the exact wording to be placed on the marker (maximum of 150 words). If there are already any other markers or plaques at this site, please include either a photograph or a transcription of the text of the other marker(s). It is important that the text of a new DRT marker not duplicate that of any pre-existing markers.
2. Verification of the historical facts associated with this marker must include:
 - a. Documentation, drawn from primary source materials and/or scholarly secondary source materials that verify the historical and geographical accuracy of each and every one of the statements that appear in the wording of the marker. It is the responsibility of the DRT sponsoring chapter or district to obtain the necessary proof for inclusion in a marker application package. These letters **MUST** include a complete copy of the exact wording that the person is approving.
 - b. At least two letters from non-DRT historical experts. Letters may be written by such people as university professors and/or professional staff members at historical societies and other historical institutions that have in-depth, scholarly knowledge of the subject matter, indicating the accuracy and significance of the facts presented in the wording of the marker. These letters must include a complete copy of the exact wording that the person is approving.
3. A precise description of where the marker is to be located. If possible, include sketches, photographs and/or maps of the site.
4. A written statement authorizing installation of the marker from the property owner/custodian of land where marker is to be placed. The letter must be dated within the past year. The signed, dated letter should include a statement explaining by what right the writer has the authority to grant permission.

FAILURE TO PROVIDE ANY OF THE ITEMS LISTED ABOVE COULD RESULT IN A SIGNIFICANT DELAY IN THE PROCESSING OF THIS APPLICATION.

Cost of marker and medallion is the responsibility of the applicant. Marker may be made of stone or metal with the medallion affixed to it. Medallion will be placed, with proper permission, at the nearest site available to the actual historic site location. Current owners, restorers of the property or persons not directly connected to the Republic of Texas will not be mentioned in the marker inscription. If appreciable or unwanted changes are observed or have been made to a structure, DRT has the right to withdraw designation and claim ownership of the marker and medallion. Advance permission by the Fourth Vice President General must be obtained to move or rededicate a DRT Historic Site medallion.

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