



Bylaws

2014

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BYLAWS

Whereas: The Daughters of the Republic of Texas deem it advisable to sponsor a Junior Association to be known as the "*Children of the Republic of Texas*," and

Whereas: This Association is organized under *The Daughters of the Republic of Texas*,

Therefore: The following Bylaws are submitted:

ARTICLE I - NAME

This Association shall be called the "*Children of the Republic of Texas*." (*hereinafter referred to as "CRT"*).

ARTICLE II - OBJECTIVES

The objectives of the Association shall be:

1. To encourage the study of Texas History;
2. To help preserve the places made sacred by the men and women who achieved the Texas Independence;
3. To stimulate historical research into the earliest records of Texas;
4. To foster the preservation of documents and relics;
5. To promote the celebration of all Texas Honor Days;
6. To revere the Flag of Texas and to promote the display of same; and,
7. To cherish and preserve TEXAS, ONE AND INDIVISIBLE, as achieved by the Fathers and Mothers of the Texas Revolution.

ARTICLE III - MEMBERSHIP

SECTION 1. Eligibility.

1. Any child under twenty-one (21) years of age, provided he or she is personally acceptable to the Association, and is a lineal descendant of a man or woman who, with unflinching loyalty, rendered service for Texas Prior to the Annexation Agreement of the Republic of Texas with the United States, consummated on February 19, 1846.
2. The applicant must furnish legal proof (certified copy) of his or her lineal descent from a man or woman who served the Republic of Texas in any of the capacities accepted by *The Daughters of the Republic of Texas*. (*See DRT Manual of Procedure (hereinafter referred to as "MOP"), Membership section, Membership Application Preparation.*)

SECTION 2. Endorsement.

1. The applicant must be endorsed by two members, in good standing, of DRT. Application papers must be obtained from the chapter sponsor, who is a member of DRT.
2. All applications must be signed in black ink. If an applicant is too young to sign his or her name to the application, the child's name may be signed by a parent, close relative or guardian, with the name and relationship of the adult below that of the applicant.

SECTION 3. Application Papers.

1. The application papers shall be returned to the chapter sponsor, who sends them to the CRT Registrar General of DRT, who shall determine the eligibility of the applicant according to the membership standards of the DRT.
2. Application papers for the CRT membership-at-large may be obtained from the CRT Registrar General of the DRT. Upon completion, they must be returned to the CRT Registrar General of the DRT for approval.

SECTION 4. Transfer to DRT/SRT.

1. Any female member of CRT is eligible for transfer to DRT at any time after her sixteenth (16th) birthday but before her twenty-first (21st) birthday without payment of initiation fee. A male member of the CRT is eligible for transfer to the *Sons of the Republic of Texas* (hereinafter referred to as SRT) any time after his sixteenth (16th) birthday but before his twenty-first (21st) birthday without payment of initiation fee.
2. A transfer card shall be requested from the chapter sponsor, who shall obtain said card from the CRT Registrar General of the DRT. This transfer card shall accompany two (2) typewritten copies of the DRT/SRT application for membership or the *CRT Transfer to DRT* short form, which is accompanied, by two (2) copies of applicant's original CRT application papers. Rules governing DRT membership as outlined in DRT MOP, Membership section, shall be followed. (*See DRT Bylaws, Article I, Section 5 (c) or SRT for male transfers*)
3. Any female member-at-large of CRT may transfer to DRT at any time after her sixteenth (16th) birthday but before her twenty-first (21st), birthday without payment of initiation fee. Any male member-at-large of CRT may transfer to DRT at any time after his sixteenth (16th) birthday but before his twenty-first (21st), birthday without payment of initiation fee. A female may obtain membership papers from the Chapter Registrar of the chapter to which she had applied for membership. Upon completion of said papers, as stated above (*Art. III, Section 4 (a) & (b),*), the applicant shall return the papers to the CRT Chapter Registrar.

SECTION 5. Retired CRT Members

1. CRT members who have reached the age of twenty-one (21) must be retired from the CRT membership roster, as prepared for the *DRT Annual Proceedings* publication, by the chapter sponsor, and from the membership-at-large roster by the CRT Registrar General of the DRT and the DRT Headquarters office.
2. The DRT chapter's CRT names of girls being retired from the *Children of the Republic of Texas* membership rosters shall be submitted to the membership chairman of the sponsoring *The Daughters of the Republic of Texas* chapter as prospective members. The names of boys being retired from the *Children of the Republic of Texas* membership rosters shall be submitted to the *Sons of the Republic of Texas* as prospective members.

SECTION 6. Associate Member.

1. Children who are not eligible for membership, but have a deep interest in the objectives of the Children of the Republic of Texas are acceptable for "Associate" membership without the privilege of voting or holding office. They may attend convention for the rate of the convention registration and meals.

ARTICLE IV – FEES**SECTION 1. Application Papers.**

A charge of four dollars (\$4.00) per application papers shall be payable to the *Children of the Republic of Texas* (or CRT) by *The Daughters of the Republic of Texas* (DRT) chapters. A charge of two dollars (\$2.00) for *CRT Transfer to DRT Short* form shall be payable to CRT by DRT chapters.

SECTION 2. Initiation Fee.

An initiation fee of ten dollars (\$10.00) made payable to the *Children of the Republic of Texas* (or CRT), shall accompany each application for membership.

SECTION 3. Supplemental Lines.

Supplemental lines may be established by submitting an application in duplicate, for each ancestor, accompanied by a fee of ten dollar (\$10.00) made payable to the *Children of the Republic of Texas* (or CRT).

ARTICLE V - MEETINGS**SECTION 1. Annual Convention.**

1. The CRT President General shall serve as Convention Chair and shall have general supervision over all arrangements of the Convention under the supervision of the CRT Director.
2. The Annual Convention shall be held by DRT districts in their numerical order. The Convention city to be decided upon by the CRT President General/Convention Chair, CRT Director and the District Representative/Convention Co-Chair. There shall be a five-year interval between districts hosting the DRT Convention and the CRT Convention. The Annual Convention shall take place on the weekend following Father's Day.
3. There shall be a registration fee of fifteen dollars (\$15.00) for each person attending the Convention, including members and guests. This fee shall be received by the CRT Convention Registrar and funds relinquished to the CRT State Director to be applied to Convention expenses if necessary.
4. Additional expenses are paid by the host chapters, aided by a DRT allotment not to exceed seven hundred and fifty dollars (\$750.00).
5. The CRT or the CRT Convention shall pay for the registration of the CRT President General and the CRT Director. The CRT or the CRT Convention shall also pay for a suite for the CRT President General and the CRT Director, if not provided complimentary by the hotel.

SECTION 2. Convention Call.

The Convention Call shall be sent to each BOM member of both DRT and CRT, each Chapter Sponsor, and each Member-at-Large by the first day of March.

SECTION 3. Eligibility to Vote.

Each CRT member who has paid the registration fee and is ten (10) years of age or older by the day of registration at Convention shall be entitled to vote. There shall be no proxy votes.

SECTION 4. Quorum.

A quorum of the Convention shall be a majority of the members ten (10) years or older paying a registration fee.

SECTION 5. Motions.

1. All members of voting age are eligible to propose a motion.
2. All motions presented must be made with an official motion form available from the CRT State Director. The author of the motion and the member who seconded the motion must sign the motion.
3. In order to propose a motion, the member must be recognized by the President General, state their name and chapter, and then propose the motion.

ARTICLE VI - BOARD OF MANAGEMENT**SECTION 1. Board of Management (BOM).**

The Board of Management (hereinafter referred to as BOM) shall consist of all elected officers.

SECTION 2. Authority.

The Board of Management shall have power and authority over the affairs of the CRT during the interim between Conventions, except that of modifying any action taken by the CRT. Meetings of the BOM and Executive Committee (see Article IX) shall be held at the call of the President General or upon written request of five (5) BOM members.

SECTION 3. BOM Quorum.

Five (5) members shall constitute a quorum of the BOM.

SECTION 4. Conference Calls and Internet N/A.

The President General and CRT State Director may have the discretion to call a CRT BOM meeting or conduct business via a conference call, Internet, or other electronic media, if deemed necessary.

ARTICLE VII - OFFICERS AND DUTIES

SECTION 1. Elected Officers.

The elected officers shall be a President General, five (5) Vice Presidents General, Chaplain General, Recording Secretary General, Corresponding Secretary General, Treasurer General, Registrar General, Historian General, Custodian General, and Parliamentarian General.

SECTION 2. Annual Reports.

Each officer shall make an annual report listing all meetings attended and any work done in connection with his or her office. The report shall be typewritten and double-spaced on 8 ½ " x 11" paper. One (1) copy shall be given at the CRT Convention during the CRT BOM meeting to the CRT President General, CRT State Director, the DRT Recording Secretary, and the CRT Recording Secretary to be filed with the CRT minutes for the *Annual Proceedings* report. Each officer shall prepare participation certificates according to officers project and distribute those at the time the report is given.

SECTION 3. CRT President General.

The CRT President General shall have general supervision of the Association; shall preside at all meetings of the BOM, the Executive Committee, and at the Convention: shall be ex-officio member of all committees, except the Nominating Committee; and shall appoint all committees, except the Nominating Committee. The CRT President General shall serve as Convention Chair, and shall have general supervision over arrangements for all meetings of the BOM, the Executive Committee, and the general assembly under the supervision of the CRT Director, and invite special guest(s) to meetings and/or Convention, if deemed necessary by the CRT President General and the CRT Director. (Example of Special Guest(s) may include: DRT President General and BOM, SRT President General and BOM, local civic leaders and special guest.) All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 4. CRT Vice Presidents General.

The Vice Presidents General shall preside in their numerical order when the President General is unable to do so. Should the office of President General be vacated, the Vice Presidents Generals shall be offered the office in their numerical order. The CRT BOM shall fill the vacancy thus occurring.

SECTION 5. CRT First Vice President General.

The First Vice President General shall serve as aide to the President General and shall coordinate and arrange the annual CRT Silent Auction held during the Annual Convention. He or she shall be responsible for communicating with the DRT District Representative/Convention Co-Chair the supplies needed for the silent auction, including room size, calculators, pens, tables and chairs and shall appoint the appropriate tellers needed. They shall have auction forms prepared prior to the convention. All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 6. CRT Second Vice President General

The Second Vice President General shall chair the Extension Committee and shall supervise and encourage the organization of new chapters. He or she shall also arrange and supervise the *Hospitality Suite* during the CRT Convention with the assistance of the DRT Host chapters. They shall communicate with the DRT District Representative/Convention Co-Chair no later than January 1st of their term to start coordinating the suite. All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 7. CRT Third Vice President General.

The Third Vice President General shall chair the Ways and Means Committee. They shall also assist the First Vice President General with the *Silent Auction*. All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 8. CRT Fourth Vice President General.

The Fourth Vice President General shall chair the Committee for the Preservation of Relics and Historical Locations. They shall also arrange for and present proclamations as deemed necessary for special occasions from local and state officials. All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 9. CRT Fifth Vice President General.

The Fifth Vice President General shall chair the Flag Committee and shall lead the pledges to the United States Flag and the Texas Flag at the Association's meetings. They shall lead and/or work in conjunction with the CRT Director, CRT President General, and DRT District Representative/Convention Co-Chair for the arranging of the national anthem and *Texas, Our Texas*, (official State of Texas song) to be led at the General Convention. All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 10. CRT Recording Secretary General.

The Recording Secretary General shall record the minutes of the BOM, the Executive Committee, and the Annual Convention. A copy of all the minutes shall be sent to the CRT Director and the President General within fifteen (15) days of a said meeting for proofing. Upon proofing a copy of the minutes, it shall be forwarded to all BOM members via Internet and shall be approved at the following BOM meeting. Copies of all minutes shall be made available to the general membership upon request at the Annual Convention. All minutes of all meetings shall be kept in the official *CRT Officer General Notebook* and shall be given to the incoming Recording Secretary General, the incoming CRT President General, and to the CRT Director so that they may be filed in the archives at DRT Headquarters. They shall strongly be encouraged to digitally record all meetings in order to assure proper minutes are taken. In the event the Recording Secretary General is not able to attend the meeting, the CRT Director shall be notified a minimum of seven (7) days in advance so proper arrangements may be made for an officer to take minutes.

SECTION 11. CRT Corresponding Secretary General.

The Corresponding Secretary General shall conduct all correspondence of the Association as authorized by the President General and the BOM, which shall include but not limited to birthday greetings, congratulations, etc. all notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer. If seeking reimbursement for supplies and postage, all receipts must be turned into the CRT Director. All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 12. CRT Treasurer General.

The Treasurer General shall give a report of all receipts and disbursements of all CRT monetary accounts at every CRT BOM meeting and the CRT Annual Convention as prepared by the CRT Director. He or she shall keep in communication with the CRT Director and shall review the reports seven (7) days prior to a meeting or convention and shall then have copies of the reports available for distribution. The CRT Treasurer General is to assist in the accountability of funds to the general body. He or she shall also assist in the leadership of the CRT Sales Table at District Workshops and DRT and CRT Conventions. All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 13. CRT Chaplain General.

The Chaplain General shall open and close all meetings of the Board of Management with a prayer, arrange for and preside at the *Memorial Service* at the Convention; keep a record of the deaths of all members and write to the bereaved families; and maintain a ***Book of Memory*** by preserving articles concerning the deceased members. All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 14. CRT Registrar General.

The Registrar General shall maintain a correct membership roster and shall work in conjunction with the CRT Registrar General of the DRT who handles CRT applications. Information on members aging out, chapter transfer and transfers from the CRT to DRT/SRT shall be obtained from the CRT Registrar General of the DRT so a membership update report may be given at the Annual Convention. The Registrar General shall also serve as chairman of the Credentials Committee during the Annual Convention and be responsible for gathering credential information prior to the start of the business meeting from the Convention Registrar. All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 15. CRT Historian General.

The Historian General shall maintain a history of the Association by creating an *Annual State Scrapbook*. They shall include photos, publicity, and memorabilia along with articles of interest of CRT activities from the year. Starting with the annual election of officers through the DRT Annual Convention, CRT chapters should be solicited and encouraged to submit scrapbook pages with exact specifications for the scrapbook being created. This scrapbook shall be on display during Annual Convention. The Historian General shall also serve as the Chair of the Annual CRT Chapter Scrapbook Contest and Judging Committee. They shall appoint three to five (3-5) DRT/SRT members who will be in attendance during the Annual Convention where judging will take place at a time and place to be announced. They shall have ribbons prepared for the top three (3) winners in each judging category prior to arrival at the Annual Convention, as well as providing an ample amount of judging forms and pens. It is not necessary but a kind gesture to maybe give a gift to the winning chapters to help encourage other to participate in the *Chapter Scrapbook Contest*. All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 16. CRT Custodian General.

The Custodian General shall be entrusted with the care of all properties belonging to the CRT. Said properties include a United States flag, a Texas flag, the CRT flag, three (3) flag bags, and three (3) flag bases. The flags and bases shall be at the Annual Convention an all BOM meetings. Upon completion of the Custodian General tenure, all said properties shall be turned into the CRT Director so she may make sure all properties are accounted for and then she will assign the properties to the incoming Custodian General. All notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 17. CRT Parliamentarian General.

The Parliamentarian General shall attend all Meetings of the BOM, the Executive Committee, and the Convention; and shall advise on parliamentary procedure, interpret bylaws in question, point of order, point of information, and protocol. They shall serve as the Chair of the Bylaws Committee and shall appoint the Committee upon confirmation of the CRT President General and the CRT Director. This is a committee that is recommended to have the assistance of at least two (2) DRT members on the committee. They shall also work in conjunctions with the CRT Director to arrange for a Registered Parliamentarian to be present at the Annual Convention Business meeting. The CRT Bylaws, all notes and other important information from the term shall be kept in the official *CRT Officer General Notebook* and given to the incoming officer.

SECTION 18. Retiring President General.

The Retiring President General shall attend all meetings of the BOM and the Convention. They shall serve as an advisor and resource to the President General and BOM. They shall serve as needed upon the request of the President General for special assignments or committees. They shall prepare and present the Annual Convention Resolution near the conclusion of the convention. The Retiring President General shall also be responsible for the Member “*Aging Out Ceremony*” should any names be submitted by chapters for such members. At the end of the one-year term the Retiring President General will then be addressed as “Past President General.”

SECTION 19. CRT Director.

1. The Third Vice President General serves as Director of *The Children of the Republic of Texas* (CRT). She serves as Ex-Officio member and advises all CRT committees, receives and approves officer nomination applications and secures impartial judges for the Roth Trophy, Rash Trophy, Haltom Trophy scholarship and award applications. She works with the CRT President General and the appropriate District Representative to arrange for the annual CRT Convention, which shall be the weekend after Father’s Day weekend and arrange CRT BOM meetings. She directs the chartering ceremonies for new CRT chapters and handles the day-to-day business and correspondence of CRT. She shall report the exact charter dates of any and all new CRT chapters to DRT Headquarters as soon as possible after said chartering ceremony.
2. The CRT Director advises the BOM and general membership on protocol and procedure when asked upon. She shall not guide the members on how to vote on any matter regarding the organization.
3. The CRT Director shall contact a CRT chapter when it falls below five members. She shall inform its District Representative and the BOM if the chapter does not increase to at least five (5) members within a year or if its members prefer to transfer to another chapter or to member-at-large during the current fiscal/dues year.
4. The CRT Director shall be in charge of the selection and instruction of pages for DRT Convention. All pages shall be members of the CRT. She shall work in conjunction with the DRT President General as to her selection her own personal CRT page.
5. The CRT Director shall work with the CRT President General and the appropriate District Representative to arrange the annual CRT Convention to be held the weekend after Father’s Day.
6. She shall be an authorized signatory on a checking (general operations fund) and savings (scholarship fund) accounts for the CRT, opened by the DRT Treasurer General; she shall pay all expenses from the CRT General Fund. She shall provide monthly reports to the Treasurer General, by the 10th of each month for the previous month activity on both accounts with the following information:
 - a. Copies of check stubs written for the month & and their purpose (See Expenditures Report Form)
 - b. Copies of each deposit slip with explanation for cash and each check i.e.; sales, application fees, donation to President General’s project, donation to general fund, donations from chapters or individuals for Silent Auction @ CRT Convention, etc. (See Receivables Report Form)

All scholarship money is to be deposited into the CRT Savings Account (scholarship fund) as the money is contributed or raised. When scholarships are to be awarded at CRT convention, funds shall be transferred to the checking account (general operations fund) for disbursement.

7. The CRT Director shall have her CRT Committee audit the accounts before the books are turned over to the incoming CRT Director and she shall act as liaison between the CRT and the DRT on all matters. The CRT

Director shall attend all meetings of the DRT and CRT BOM, the CRT Executive Committee, and the Association. She shall be an ex-officio member of all committees.

ARTICLE VIII - NOMINATION AND ELECTIONS

SECTION 1. Nominating Committee.

1. A Nominating Committee shall be composed of one voting age member from each chapter represented at the Convention.
2. The Nominating Committee shall meet immediately after adjournment of the BOM meeting and elect a chair. The Parliamentarian General shall serve as chair pro tempore until a chair is elected.
3. The CRT Director shall be present at the meeting of the Nominating Committee as an advisor, if necessary. She shall review and approve all Nomination Application prior to the Nominating Committee meeting to assure all applications are complete, a report is included, the nominee and parent have signed the application consenting to serve if elected, and the positive letter of recommendation from the applicant's CRT Chapter Sponsor.
4. Members ten (10) years old may serve on the committee and should have the guidance of their Chapter CRT Sponsor on procedures of Nominating Committee prior to the Committee meeting.
5. The Nominating Committee shall recommend on name for each elective office that has an application complete.
6. A chapter shall have no more than three (3) members serving on the BOM including the Retiring President General.

SECTION 2. Elections.

1. Any ACTIVE CRT Member for two years of voting age, who resides in Texas or in a state bordering Texas (except for the office of Recording Secretary, the Recording Secretary must reside in Texas), must have attended two prior conventions and held an office in local chapter and is in attendance at the Convention, shall be eligible for office.
2. Officers shall be elected and installed at the Convention and shall serve for a term of one (1) year or until their successors are elected and installed.
3. No member shall be elected to the office of President General at a Convention held in his or her city of residence.
4. Candidates for office or representative, whether selected by the Nominating Committee or are running from the floor, may be allowed to campaign for office by using posters, stickers, and/or flyers only. No "goodie" of ANY SORT will be allowed.
5. For a member to be elected to the office of President General or First Vice President General they must be sixteen (16) years of age by September 1 of the year elected, have two (2) years of service on the board and served in the capacity of a Vice President General. Members who have served in the capacity of First Vice President General shall automatically be eligible for the office of the President General.
6. For a member to be elected to the office of Recording Secretary or Parliamentarian General, they must be fifteen (15) years of age by September 1 of the year elected.

7. Nominations may be made from the floor; signed consent of all nominees and parents to serve if elected of the nominee must be secured prior to election, this includes *Officer Nomination* form and a letter of recommendation to serve from the nominee's sponsoring chapter.
8. If there is but one nominee for each office, the election may be by acclamation. If there are nominations from the floor, election for that office shall be by ballot and a majority shall elect. All ballots will be destroyed immediately upon decision of election.
9. A vacancy in any office shall be filled by the Executive Committee and ratified at the first meeting following the Annual Convention. **NO** appointments are to be made the day of the convention in order for the general membership not in attendance to be canvassed for possible interest in serving. The officer currently serving in the position shall remain in the position until the vacancy may be filled. If that officer has been elected to another office, he or she shall be allowed to serve in both capacities until an appointment can be made.
10. If more than two candidates are nominated and the highest vote is not a majority from the voting delegates, the two candidates receiving the most votes shall be placed in the run-off election. If there is a tie for the 2nd highest votes, the tie shall be broken by a run-off election between those two candidates and the winner of the tiebreaker will then be in a run-off with the candidate who received the highest number of votes for the office to be elected.
11. No person may run from the floor for more than three (3) offices.

ARTICLE IX - EXECUTIVE COMMITTEE

SECTION 1. Membership.

The Executive Committee shall consist of the President General, First Vice President General, Recording Secretary General, Treasurer General and Parliamentarian General. This committee shall act between meetings of the BOM upon matters of urgency.

SECTION 2. Appointments.

The Executive Committee shall approve the appointment of standing or special committees.

SECTION 3. Quorum.

Three (3) members of the Executive Committee shall constitute a quorum.

ARTICLE X - COMMITTEES

SECTION 1. Standing Committees.

There shall be the following standing committees: Convention, Extension, Ways and Means, Preservation of Relics and Historical Locations, and Flag Committee.

SECTION 2. Special Committees.

There may be special committees such as Bylaws, Honor Days, and Texas Songs, appointed when necessary by the President General, with the approval of the Executive Committee.

ARTICLE XI - CHAPTERS

SECTION 1. New Chapters.

When five (5) members of the Association are living in an area where there is not a CRT chapter, a chapter may be organized by the Extension Committee of the CRT under the leadership of a sponsor selected from a local chapter of DRT. Approval must be obtained from the Third Vice President General of DRT. They may elect officers and write bylaws, provided their bylaws conform to the Bylaws of CRT.

SECTION 2. Membership.

No person can become a member of a CRT chapter without becoming a member of the General Association of CRT.

SECTION 3. Dues.

1. Each chapter may assess such dues as its members think necessary for carrying out its objectives.
2. Each chapter has the authority to transfer members to "Membership-at-Large," if members have not participated in chapter activities within a two-year period.

SECTION 4. Reports.

Each Chapter Sponsor shall send two (2) typewritten reports of the chapter's activities and membership roll to the Recording Secretary General of the DRT before the 1st of June for inclusion in the DRT *Annual Proceedings*. Each Sponsor shall also send one (1) copy of said annual report and membership roll to the CRT Director

SECTION 5. Chapter Disbandment.

1. Disbanding Chapters. A chapter whose membership falls below five (5) members shall be given one year thereafter to increase its membership to the required number, being so notified by the CRT Registrar General of DRT. If the required membership is not attained within one year, the CRT Registrar General of DRT shall so report to the BOM and it shall declare the chapter disbanded.
2. The Chapter Sponsor of the disbanding Chapter shall contact the membership and inform them of the chapter's disbanding. The following options shall be given to each member by the Sponsor:
 - a. Transfer to another CRT chapter;
 - b. Transfer to Member-at-Large; and,
 - c. Transfer to a DRT or SRT chapter.
3. The Chapter Sponsor shall make all the necessary transfers without charges.
4. The Sponsor of the disbanding chapter shall send all files, application papers, minutes, and charter, as well as any other materials belonging to the chapter, to the Custodian General of DRT for filing at DRT Headquarters in Austin.
5. The members of the CRT disbanding chapter may request transfer to membership-at-large from the CRT Registrar General of DRT when the materials have been filed with the Custodian General.

ARTICLE XII - AMENDMENTS

SECTION 1. Bylaws.

The Bylaws of this association shall be amended on the even years of the Annual Convention of this Association.

SECTION 2. Proposed Amendments.

Members of the CRT wishing to propose amendments to these Bylaws shall send proposals in writing to the CRT Parliamentarian General and a copy to the CRT President General and CRT Director prior to the first (1st) day of February. The Bylaws Committee shall then review the proposed amendments and the Parliamentarian General will give the recommendation in writing to the general voting membership during the Annual Convention of even years and answer any questions there may be in regards to an amendment.

SECTION 3. Vote.

An amendment to these Bylaws shall be adopted by a two-thirds ($\frac{2}{3}$) vote.

SECTION 4. New Bylaws.

Any new bylaw accepted by the Convention automatically replaces the conflicting former bylaw upon completion of Annual Convention.

ARTICLE XIII - PARLIAMENTARY AUTHORITY

The current edition of "*Robert's Rules of Order, Newly Revised*" shall govern this Association on all issues not covered by these Bylaws.

STANDING RULES

1. The President General's Pin: During the installation ceremony the CRT shall present the incoming President General a gift of an engraved Ancestral Bar, which reads, "President Gen. 0000-0000". The State Director shall pre-order the pin from J. Brandt Co., Inc., 2816 W. Lancaster Avenue, Ft. Worth, TX 76107, phone 817-877-0513, and shall use CRT General Treasury Funds to purchase this pin.

2. The President General's Official Ribbon: Upon completion of installation the Retiring President General shall be pass the President General Ribbon to the incoming President General. At that time the newly elected President General shall present the Retiring President General with a Past President General ribbon provided by the CRT. A bolt of both the CRT President General's Ribbon and Retiring President General's Ribbon is to be purchased by the CRT and kept with the other CRT property items by the CRT Director. A CRT Past President General may purchase replacement ribbon from the current CRT Director.

The President General's official ribbon shall be passed from one President General to the next, and the incoming President General shall present the Retiring President General with a Past President General ribbon provided by the CRT.

3. A permit must be secured through the CRT Registrar General of DRT by the CRT local sponsor in order to purchase CRT insignia and ancestral bars. A CRT Member-at-Large must obtain the permit directly from the CRT Registrar General of DRT.

4. CRT Grandmother of the Year Award: This award will be presented during the annual CRT Convention to the Grandmother selected to be the year's outstanding Grandmother. The award is to be a clear acrylic 6 x 6 Texas award, (purchased from Monarch Trophy at <http://www.Monarchtrophy.com>) engraved "CRT GRANDMOTHER" and the year. The CRT President General and the CRT Director must receive nominations submitted by a CRT member in writing no later than the first (1st) day of June (Application may be found in the *Annual CRT Project Book*.) Nominees shall be judged by the CRT BOM for their contributions to her grandchildren's activities in CRT. Nominees are eligible for this award every five years.

5. CRT will present an annual two thousand dollar scholarship for the CRT Leadership Award to a member who is a high school senior who has graduated and exhibits scholarship and leadership and who will be enrolled in a College, University or Trade School in the concurrent fall. The CRT Director shall appoint members outside of her DRT Chapter to select the winning applicants based on the following:

- a. Applicant must have been an active member of CRT for the past four years and submit a letter of recommendation from his or her CRT Chapter Sponsor.
- b. Applicant must have proven scholastic ability submitting an official copy of high school transcript as of the end of first (1st) semester of their Senior year.
- c. Applicant must have demonstrated leadership ability in school and community and/or school and summer part-time work. A minimum of one (1) Letter of Recommendation from a teacher is required.
- d. Applicant must have met all requirements and provide proof of admission to the College, University, or trade school of his or her choice.
- e. Applications along with required documents must be submitted to the CRT Director by the first (1st) day of May.
- f. There may be more than one applicant from any one chapter.

On years with more than one applicant meeting the above mentioned requirements there will be a fifteen hundred dollar and one thousand dollar award to the subsequent top applicants. (Applications may be found in the *CRT Annual Project Book*.)

6. Awards: In order for a CRT Member or Chapter to be eligible for one or more of the Rash, Haltom or Roth Awards, a CRT Awards Application along with specific requirements for each award must be submitted to the CRT State Director by May 1st of each year. The Award Winning Member or Chapter's name and award year will be engraved on the trophy to be displayed at the DRT Headquarter and Museum. Each recipient will receive a small plaque with his or her or chapter accomplishments. (Applications may be found in the *CRT Annual Project Book*.)

7. A bolt of the CRT Retiring/Past President General's Ribbon is to be purchased by the CRT and kept with the other CRT property items by the CRT Director. The newly elected CRT President General shall present a sash of the above-mentioned ribbon to the Retiring President General. A CRT Past President General may purchase replacement ribbon from the current CRT Director.

8. All people are entitled to be treated with respect, courtesy, and attentiveness. Foul language of any sort is not permitted in any CRT activities to promote leadership and courtesy. Obsessive offense and/or disruptive actions may lead to a member being asked to leave the CRT activity forfeiting his or her rights for the event. Depending on the severity of the offense, an apology may be required for the member to participate in activities.

9. Standing rules of this Association may be amended by two-thirds (2/3) vote of the eligible voting members present at the Annual Convention.

Amended and Adopted: June 21, 2014, CRT Annual Convention