



DRT 101



WHAT EVERY MEMBER SHOULD KNOW ABOUT DRT

"To Perpetuate the Memory and Spirit of Our Ancestors"

The organization today known as The Daughters of the Republic of Texas was founded on November 6, 1891. DRT is the oldest women's patriotic organization in Texas.

Topics to be covered in DRT 101 are:

- Purpose and Mission of DRT
- Composition of DRT Membership
- Structure of DRT
- Organization-wide Responsibilities
- Chapter Organization & Responsibilities
- Future of DRT

Our Purpose

- ★ To perpetuate the memory and spirit of the men and women who achieved and maintained the independence of Texas
- ★ To encourage historical research into the records of Texas, especially those related to the Republic of Texas time period
- ★ To promote the celebration of Texas Honor Days

Texas Honor Days

- Mirabeau B. Lamar Day January 26
- Texas Statehood Day February 19
- Texas Independence & Flag Day March 2
- Alamo Heroes Day March 6
- Goliad Heroes Day March 27
- San Jacinto Day April 21
- Texas Heroes Day September 18
- Texian Navy Day 3rd Saturday September
- Gonzales Day October 2
- Stephen F. Austin's Birthday November 3
- DRT Founder's Day November 6

For information about each, and press releases for chapter use to promote Texas Honor Day observances, go to the DRT members' website, www.drinfo.org/members, click on Forms & Publications, then click on Texas Honor Days.

Our Mission

DRT is committed to keeping Texas' unique history and heritage alive for future generations.

Preservation

- ★ DRT Owned Properties
 - DRT HQ, Republic of Texas Museum, DRT Library Collection, The Cradle, J.B. Wells House
- ★ Chapter Owned Properties
 - Ezekiel Cullen House, Gaines-Oliphant House, The Pioneer Log Memorial House
- ★ Texas State Owned Properties
 - The French Legation
- ★ Memorial Medallions
 - Mark the graves of DRT and/or CRT members
- ★ Native Texan License Plates
 - Funds statewide grants to preserve historic sites or education programs that teach Texas history

Education

- ★ Texas History Awards
 - Student Essay Contest, Texas History Teacher Awards
- ★ Art Contests
 - Poster (gr.K-5), Original Artwork (gr.6-8), PowerPoint (gr.6-12), Original Artwork, age 55+ (non-professionals)
- ★ Camps
 - Republic of Texas Museum, The Alamo, The French Legation
- ★ DRT Library Awards
 - Elaine B. Davis Research Award, June Franklin Naylor Award, Virginia M. Law

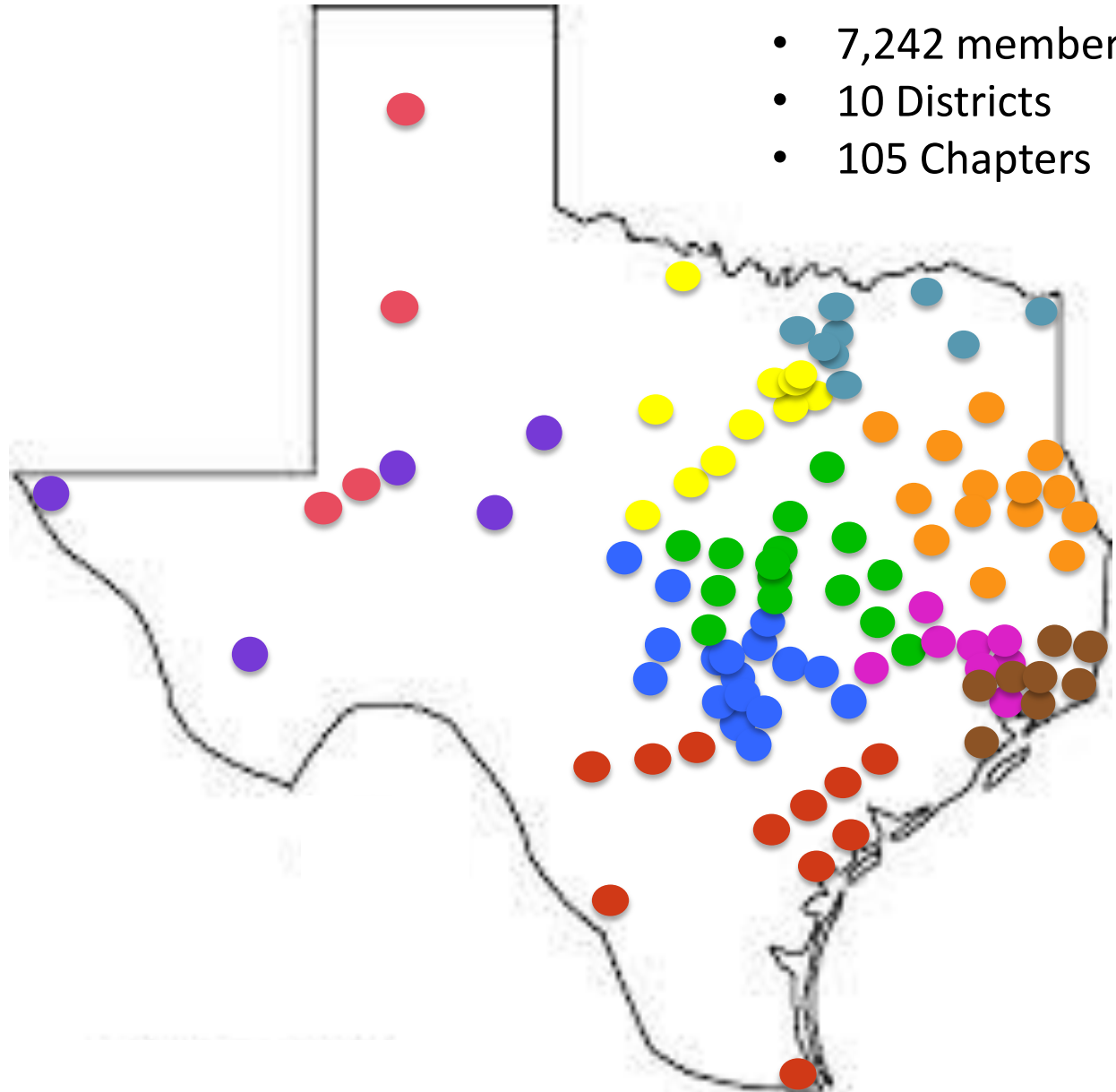
Research

- ★ DRT Library Collection at the Alamo Research Center
- ★ Texas Lineage Research Program
- ★ Riverside Museum in Gonzales

Composition of DRT Membership

- = District 1 (199)
- = District 2 (467)
- = District 3 (625)
- = District 4 (768)
- = District 5 (742)
- = District 6 (814)
- = District 7 (1,357)
- = District 8 (1,164)
- = District 9 (464)
- = District 10 (143)

- 7,242 members*
- 10 Districts
- 105 Chapters



* As of April, 2014 ,
both in and out-of-state

Classes of Membership

- Active (dues-paying)
 - Chapter Members
 - Affiliate Member (chapter only)
 - Associate Member (chapter only)
 - At-Large Members
- Emeritus
- Posthumous
- Inactive

Structure of DRT

Basic Information

➤ **CHARTER**

DRT is a Texas-chartered non-profit 501-c3 organization.

➤ **BYLAWS**

The Bylaws of DRT are amended bi-annually.

➤ **MANUAL OF OPERATING PROCEDURE (MOP)**

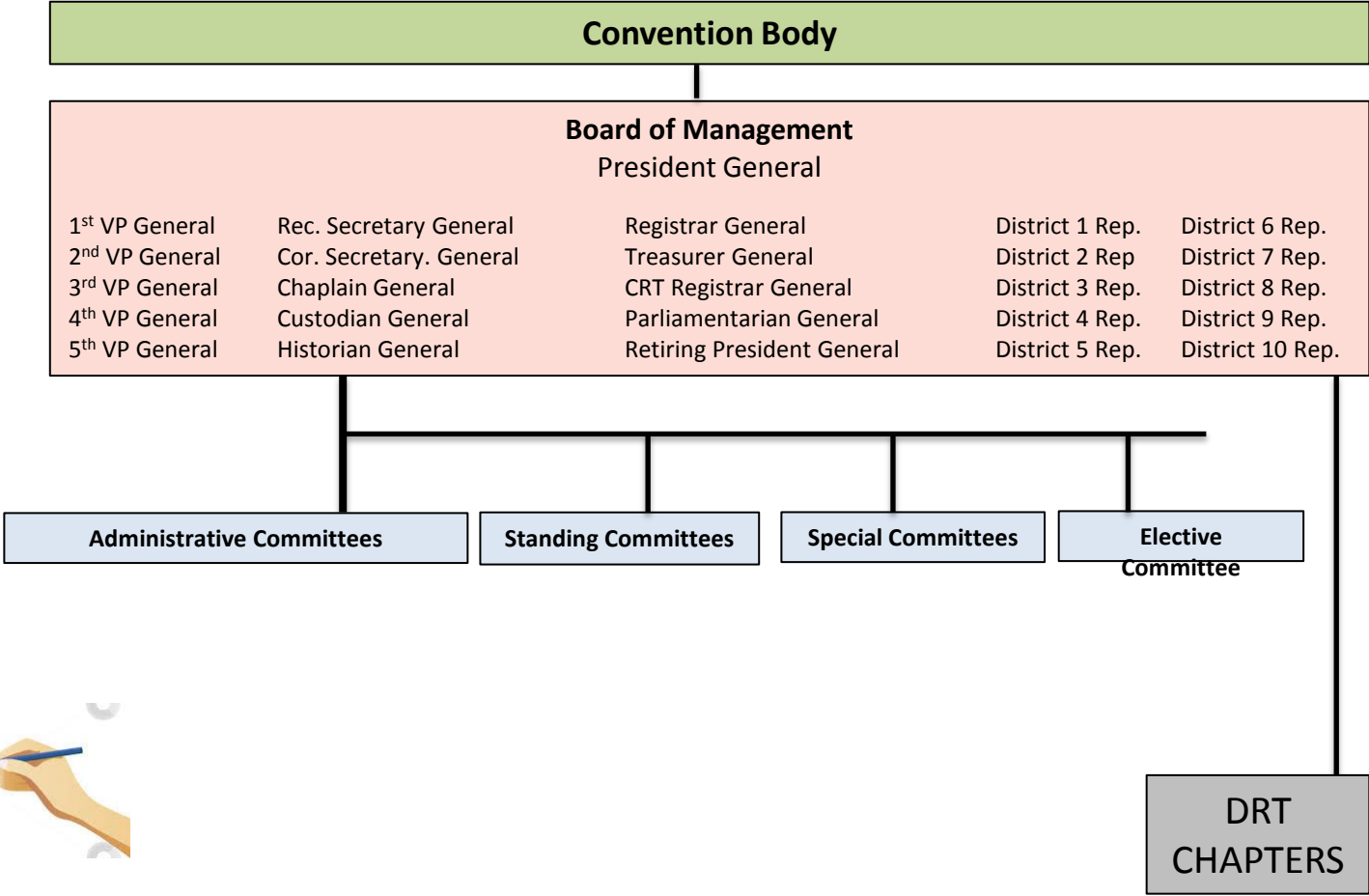
A bi-annual publication of procedures for DRT to follow (approved either by the BOM or by Convention members).

Organization-wide Responsibilities

- ✓ **CONVENTION BODY**
- ✓ **BOARD OF MANAGEMENT**
- ✓ **STATE COMMITTEES**
- ✓ **CHAPTERS**



Organization Chart



Convention Body

The annual meeting of DRT is its Convention in May and its purposes are:

- to receive reports of officers and committee chairmen,
- to adopt a budget,
- to present awards,
- conduct any other business that may arise,
- amend Bylaws and install District Representatives (even numbered years), and
- elect and and install Officers General (odd numbered years).

DRT Board of Management

Convention Body

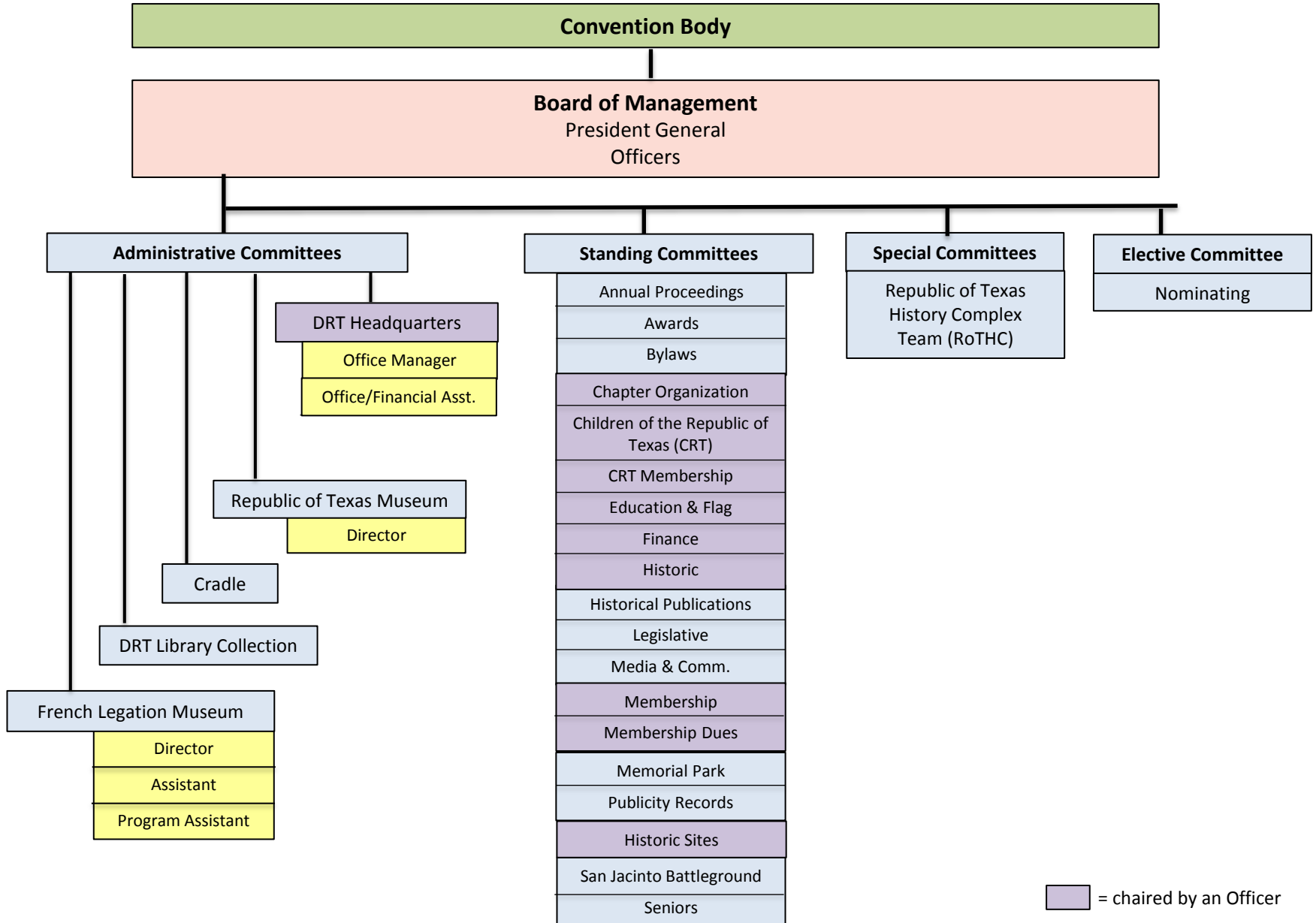
Board of Management

President General

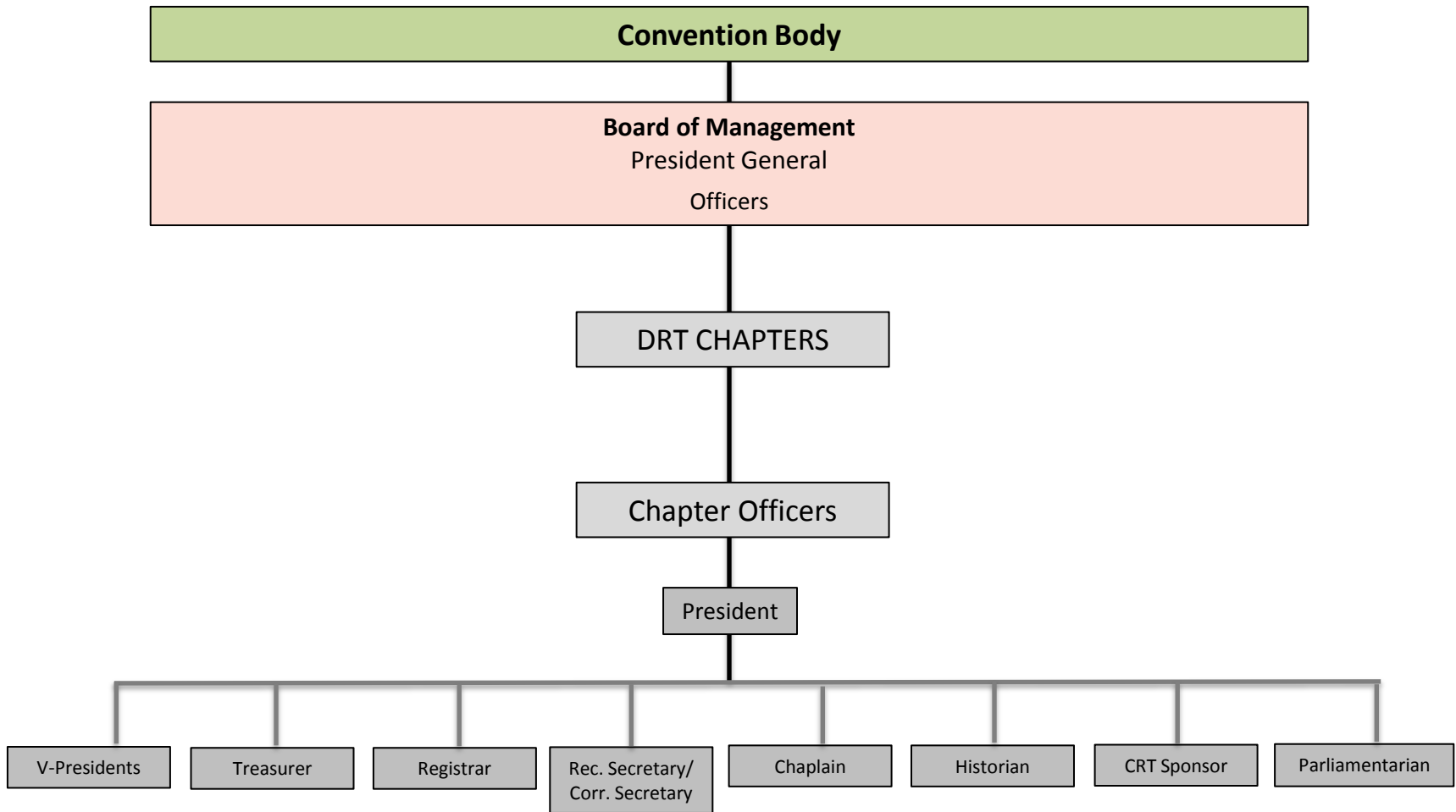
1 st VP General	Recording Sec. General	Registrar General	District 1 Rep.	District 6 Rep.
2 nd VP General	Corresponding Sec. Gen.	Treasurer General	District 2 Rep.	District 7 Rep.
3 rd VP General	Chaplain General	CRT Registrar General	District 3 Rep.	District 8 Rep.
4 th VP General	Historian General	Parliamentarian General	District 4 Rep.	District 9 Rep.
5 th VP General	Custodian General	Retiring Pres. General	District 5 Rep.	District 10 Rep.

- Composed of all Officers General and the 10 District Representatives
- Shall have general charge of the strategy, affairs and plans for DRT to facilitate the work of DRT between Conventions

DRT State Committees



DRT Chapter Organization



Chapter Officers: Some Specifics

- Chapter Officer duties are detailed in the DRT Bylaws and Manual of Operating Procedure.
- All are important, but time permits for discussion of 3 that are critical to every chapter.

- Chapter President
- Chapter Treasurer
- Chapter Registrar





Chapter President

In the manner prescribed by DRT Bylaws, Chapter Bylaws, DRT M.O.P, and *Robert's Rules of Order Newly Revised*, the Chapter president:

- ✓ presides at all meetings,
- ✓ communicates information from the BOM, Headquarters and Administrative Committees,
- ✓ sends in list of new officers,
- ✓ completes Annual Chapter Narrative (April 15),
- ✓ completes and submits Chapter Award Forms, and
- ✓ coordinates all chapter activities as needed.



Chapter Treasurer

Responsibilities of the Chapter Treasurer are **very** important. She:

- ✓ submits Reinstatement & Transfer forms,
- ✓ collects and submits Chapter dues, Dues Report forms and Dues Reconciliation forms to Headquarters,
- ✓ submits Chapter Entity form to Treasurer General,
- ✓ remits Sales taxes to State Comptroller,
- ✓ Files the appropriate Form 990 to the IRS,
- ✓ orders Chapter insignia,
- ✓ maintains Chapter checkbook,
- ✓ disburses donations to special projects, committees and memorials,
- ✓ submits all changes in membership information to Headquarters, and
- ✓ prepares the Chapter budget.



Chapter Registrar

The Registrar is the “keeper” of the application records of ALL members of the Chapter, present and past. She:

- ✓ “Grows the Chapter membership,”
- ✓ submits applications with correct proofs and fees to the Registrar General for chapter membership applicants, and
- ✓ maintains custody of all Chapter application papers for active, inactive, deceased, emeritus, and transfer members.



Chapter Responsibilities as a 501-c3 Organization

To obtain and maintain tax-exempt status for chapter purchases and/or chapter sales requires proper filing and reporting according to both state and federal guidelines.

- ✓ Obtain a Chapter Tax ID Number from the IRS.
(See page 97, Manual of Operating Procedure, for instructions.)
- ✓ Submit appropriate Form 990 to IRS to maintain tax exempt status.
- ✓ Submit Chapter Related Entity form to DRT.
- ✓ Remit sales tax to State Comptroller.



Chapter Responsibilities to the State DRT Organization

Each chapter is a part of the larger organization and must operate within the framework of Bylaws established by the Association. Some responsibilities to be carried out by chapter are listed below.

- ✓ Maintain communication between the state organization and local chapter members.
- ✓ Perform host responsibilities for District Workshop as required by chapter rotations.
- ✓ Join with the chapter's District to host the State Convention as required by district rotations.
- ✓ Remit state dues on time.
- ✓ Submit all reports on time.
- ✓ Support DRT properties and projects.
- ✓ Encourage new membership.
- ✓ Encourage members to serve on the state level.



Future of DRT



The Republic of Texas History Complex

9TH ST. & EMBASSY DR., AUSTIN, TEXAS

where the Republic of Texas Museum will preserve and house

- ◆ hands-on and visual exhibits,
- ◆ Republic-era artifacts and documents,
- ◆ research tools,
- ◆ special commemorative events,

and DRT Headquarters becomes

- ◆ state-of-the-art for best business practices,
- ◆ more efficient for greater membership growth, and
- ◆ technologically advanced for best archival preservation and access.

VISIT www.rothc.org TODAY AND BRING THE FINAL STAGES TO REALITY!