



**THE DAUGHTERS OF THE REPUBLIC OF TEXAS  
BOARD OF MANAGEMENT MEETING  
Minutes of the Regular Meeting  
September 12-13, 2014  
LBJ National Park, Johnson City, Texas**

The regular meeting of the Board of Management (BOM) of the Daughters of The Republic of Texas met on Friday, September 12, 2014, at the Johnson Settlement. **President General Ellen S. McCaffrey** declared the presence of a quorum and called the meeting called to order at 9:00 am.

**Members Present:** Ellen McCaffrey, Betty Edwards, Carolyn Raney, Nancy Matlock, Melissa Goodrich, Beverly Locklin, Pat Horridge, Esther Silva, Janie Babcock, K. Jenschke, Kim Zapalac, Elizabeth Ann White, Debra Pearson, Karen Thompson, Pat Gaines, Susan Aikin, Nona Hoyer, Loretta McReynolds, Mary Ann Oliver

**Excused absence:** Ora Jane Johnson, Kathy Howell, Arlene Garey, Ronda Helton, Billie Dawson, Barbara Stevens

**Guests:** GayNell Wells, Alice Nowotny, Faye Elder, Kay Crews, Mary Goodwin, Leslie Racine, Dusky Waters, JohnEllen Becker, Martha Fleitas, Pam Lynn, Kim Williams, Steve Franke CPA, Nancy Shurtleff, Linda Dietert, Judy Tannehill, Sherry Causey, Melinda Tomerlin, Judy Wolfe, Joyce Rodgers, Gaylon Hecker, Judy Sien, Evelyn Reininger

**Chaplain General Nancy Matlock** gave the invocation. **Fifth Vice President General Carolyn Raney** led the pledges to the U.S. and Texas Flags.

REPORTS OF THE OFFICERS GENERAL

**President General Ellen S. McCaffrey** filed

The past two months have been filled with travel and meetings. I met privately with Land Commissioner Jerry Patterson on July 8<sup>th</sup>. The Commissioner came to Headquarters with his twins and while he and I chatted, his children toured our Museum. There have been two meetings with our architect and the various engineers that will be involved in constructing the new building. I will let the Republic Of Texas History Complex Team explain these meetings during their report. The Headquarters committee met on July 16<sup>th</sup> and afterward the Technology Assessment Resource Team met to discuss the database; the following week Barbara Stephens and I met for further discussions and exchange of ideas.

On July 30<sup>th</sup>, attorney Lamont Jefferson and an associate were given a tour of the DRT Collection, the Alamo Research Center and the Alamo archival area. Joining us were Connie Impelman and GayNell Wells, committee co-chairs, Leslie Stapleton, Library Director, Melissa Goodrich, Corresponding Secretary and Melinda Tomerlin, Alamo Executive Director. Mr. Jefferson spent almost an hour touring the building and viewing some of our impressive documents.

Two district meetings are now behind us: Ft Worth – Districts 10, 2 & 3 and Lampasas, Districts 1 and 5. Both meetings were carried out beautifully by the host chapters and the district representatives. I received a lot of positive feedback from members at both meetings. Now we look forward to Round Rock at the end of September and Humble/Kingwood and Corpus Christi in October. The Alamo Executive Director was on vacation for two weeks in August. I made a point

of dropping in on the staff for a couple of days each week and was able to spend some time with the supervisors and other staff. Leslie and I in particular had a couple of good brainstorming sessions. One week I attended a staff meeting called by the Operations Manager and then listened in on a meeting with Kim Barker, the GLO preservationist in charge of the roof repairs being done on the Long Barrack Museum. Afterward I had a brief discussion with her about the planned renovation of the ARC. Last week Ms. Barker had a meeting with the architects and engineers that will be involved and GayNell Wells (along with husband Norm) graciously agreed to join Leslie and Melinda for that meeting. GayNell and Norm both took notes and I received a great report that evening. I have been told that at present the GLO does not have funding for this project beyond the design stage.

On September 27<sup>th</sup>, Amanda Bush, wife of George P. Bush, candidate for Land Office Commissioner was the speaker at the Alamo Couriers Chapter's book review luncheon. The year they featured books on Barbara Bush and Amanda talked to us about her "grandmother-in-law". Couriers President Martha Fleitas and I sat with her and the senior campaign advisor who accompanied her. We were able to spend more time visiting with them than I expected and discovered that she grew up in San Angelo where I was born. I exchanged cards with the campaign advisor and we discussed a meeting with Mr. Bush in Midland; he is the speaker at the Midland Chapter's luncheon on September 23<sup>rd</sup>.

On September 9<sup>th</sup> the FLM Committee meeting was in the morning and that afternoon Melissa Goodrich and I joined Lamont Jefferson in Commissioner Patterson's office for a discussion about the DRT Library Collection. After a lot of talking (and listening to the GLO attorney), the Commissioner said he felt that we were making some headway; we will exchange notes and meet again in a few weeks.

On September 28<sup>th</sup>, the DRT Library Collection Committee is hosting a donor appreciation/information meeting and tea. It will be in Alamo Hall and will include a tour of the ARC and refreshments. This will be an opportunity to visit with our donors and give them a short informational "presentation" to explain what is going on and how the events may impact their donations.

### **Treasurer General Beverly Locklin filed**

In May, your Treasurer General attended the BOM meeting and the 2014 DRT Convention in Lubbock. In June, she attended the 2014 CRT Convention in Burnet and the BOM meeting in Austin. In August she attended the DRT Workshops held in Ft. Worth and Lampasas.

All 105 DRT Chapters Related Entity Forms were submitted. The forms were organized by Districts and filed at DRT Headquarters.

At the Treasurer General's request, Chapter Treasurers have started forwarding their Chapter's 990-N e-Postcard responses to her. Beginning in mid-September, she will be contacting the treasurers of chapters who have not done so. She hopes to have all chapters' 990-N filings up-to-date by the October 15 filing deadline.

Your Treasurer General gathered and submitted various reports and other information requested by the accounting firm of Reynolds & Franke, PC for the 2014 Reviews of Financial Statements for the year ended May 31, 2014. Three reviews are prepared by the firm: the DRT - Administrative, Headquarters Committee, the Republic of Texas Museum Committee, and the Cradle Committee; the French Legation Museum Committee; and the DRT Library Collection Committee.

She met with Kim Zapalac and others to discuss placing a PayPal donation "button" on the Republic of Texas History Complex section of the DRT Member's Only Webpage. The PayPal donation button was installed by Kim and it is up and ready for accepting donations.

The Treasurer General and the DRT Accountant visited with financial advisors from two firms and a foundation to gather information about the possibility of moving the DRT investments from Nacogdoches to the Austin area. She had a telephone conference with DRT's current Financial Planner at Edward Jones.

She continues the regular activities of her position: reconciling bank accounts, filing sales tax, providing and updating various reports and corresponding with Chapter Treasurers.

**First Vice President General Dr. Betty Edwards** filed

The chartering ceremony for Elizabeth Ney Chapter will be Dec 6 2014. Details to be established. The Organizational Committee did not meet.

Dr. Edwards suggested we meet with our elected officials as she has.

**Recess 10: 15 Reconvene 10:35**

**Treasurer General Locklin** introduced DRT's CPA **Steve Franke**.

**Motion # 1 Treasurer General Beverly Locklin moved that the Board of Management accept as printed and distributed the three reviewed Financial statements.** **ADOPTED**

**Motion #2 Corresponding Secretary General Dr. Pat Horridge moved that the minutes of previous BOM meeting June 2014 were approved as corrected.** **ADOPTED**

**Republic of Texas History Museum Committee member Linda Dietert**, in the absence of Chair Jean Sitterle, introduced Museum Planner Kim Williams, who spoke to the BOM and guests.

**Motion # 3 Recording Secretary General Melissa Goodrich moved the Board of Management approve the Museum Planner proposal submitted by the Museum Planning Group at a cost of \$23,450 for professional services agreement for museum concept planning. They will work with the architect and staff to facilitate the basic needs for our new facility. The funds are available.** **ADOPTED**

**Chaplain General Nancy Matlock** gave a blessing for the luncheon prepared by the **Blanco County Pioneers DRT Chapter, Sherry Jenkins, President.**

**Recess 12:03 Reconvene 1:05**

**The Alamo - Alamo Executive Director Melinda Navarro** filed

We had a nice busy summer with our attendance slightly down. Attendance was down overall in other attractions and hotels in San Antonio. All the revenue areas did very well considering.

Alamo Hall was closed the entire month of July. We had two events we worked around. The hall has a new coat of paint, curtains and re-polished floors. Acoustic tiles are going to be ordered and a few pieces of art work will go back on the walls along with purchasing a few furniture pieces.

What's a holiday without some excitement – not just once but twice! On July 4th, after a good busy long day the breaker box that handles the backside of the complex started arcing. We lost power in the back and eventually had to shut power to the entire complex; we had to evacuate the complex. The city put a temporary fix on the box so we could open the next day and get electricians out. Thank goodness this happened late in the afternoon; we ended up closing that day at 4:00pm (instead of 7:00pm). The Gift Shop and Ready Snacks lost all the ice cream in their machines and freezers. On Labor Day weekend the AC's went out! Clog lines and a thermostat that went out (separate units) it was miserable time for all.

All the windows, window seals and security bars have been refurbished and placed back into place. It was a long process and it is nice to see all the windows back in place and not plastic on the windows.

The Long Barrack is closed until mid-October. All exhibits were taking out the latter part of August with the cases wrapped and created. The roof will be done in sections; while the roof is off, new air ducts will be installed. Cleaning of the outside walls and re-pointing will be done. The Clara Driscoll Theatre will also have a new look. A new movie will be playing (made by the History Channel 2) it may be longer than the one that was previously played. New flat screen TV with fabric curtain behind it and new benches with cushions will be put in as well.

The next major project that is starting will be all the IT equipment on the complex. The server room located in one of the towers in the gift shop has gotten all new heavy duty electrical; all new racks have been ordered along with equipment. The phone system will also be rerouted into that room (currently it is in the basement of the gift shop). The library will also be routed into the tower as well. New fiber optic lines will be run through the entire complex. The existing lines run are outdated and in some cases do not work.

The outdoor lighting project is completed and the grounds at night look beautiful - even the Acequia is lit up! With the new lighting, Calvary Courtyard may be considered as a new place to hold an event. It would be a non-alcoholic area that someone could possibly have a dinner or gathering.

At this time of the year we normally use the time as a "catch up" to things we have put off due to summer schedules however this time will be very busy. When the Long Barrack is due to reopen the Firearms exhibit will be ready to be put in the Shrine, but also at this time the Phil Collins collection may also start arriving. We have discussed breaking into teams and having people designated to work on all the different projects. We are in the process of making the schedules and assignments for staff members. It is going to be a lot of work and very chaotic, but I know the staff will be able to accomplish it all.

**Motion # 4 Recording Secretary General Melissa Goodrich moved the DRT fund the Alamo Employee Appreciation annual dinner at an expense not to exceed \$5,500. ADOPTED**

**French Legation Museum Committee** Chair Pam Lynn, filed

#### MULTI-YEAR PRESERVATION PROJECT

Joan Marshall has completed her 100 hours of pro bono consulting work for the FLM preservation project. She will continue to provide assistance with writing grant applications. We have identified several foundations and individuals to approach and we have cleared them with the Treasurer General. This approach will assure there is no conflict with those foundations being approached by the Vision, and vice versa. We have submitted an application to Union Pacific for \$10,000 and will learn in 2015 whether it will be granted.

At the multi-committee meeting of June 3rd at the FLM, Joan discussed a proposed campaign goal of \$1 million dollars for the preservation project; this covered the actual preservation needs for the house based on Volz' assessment, plus some funds for an Interpretation Master Plan, landscape and security. The FLMC Financial sub-committee has increased the goal to \$4,259,600.00, which includes additional items such as a Construction Project Manager, Project Curator, insurance for the house collection while it is in storage, collection moving and storage costs, development of a Preservation Fund, implementation of the Interpretation Master Plan, contingency costs, and administrative/indirect costs. The FLMC also added a goal of \$2 million (included in the \$4,259,600 amount) for an Endowment Fund.

The FLMC believes the preservation work on the historic house is long overdue and must be done as soon as possible. We believe we should make one concerted effort to obtain funding for immediate preservation needs and to ensure funding for long-term preservation needs. We recognize that this will be a multi-year project involving continuous work from committee members.

Joan also advised the FLMC to modify our mission statement to be more specific and descriptive, which she feels will help prospective donors understand why the FLM is important and therefore worthy of donations. The FLMC has chosen the following revised mission statement and asks that the BOM accept it: **The French Legation Museum preserves and maintains the integrity of this historic structure while interpreting the Republic of Texas era through the life and times of its residents.**

**PERSONNEL** Our new Director Martha George Withers has now been with us approximately four months. She approaches the challenges at FLM with enthusiasm and expertise. She is in the process of hiring a part-time Administrative Specialist whose responsibilities will focus on day-to-day operations at FLM. This person will replace the administrative staff person who left earlier this summer.

**OTHER GRANTS** Work that was begun in fiscal year 2012-2013 on the shutters of the historic house has finally been finished. This is work that we paid for up front and will be reimbursed by the Austin Convention and Visitor Bureau now that the work is complete (and when we submit the invoice).

FLM Director has submitted final report to the Treasurer General for the NTLP grant that covered the costs of painting the reconstructed kitchen and Visitor Center. Contractor Steve Boatwright has repaired rotted siding and finished painting on the two buildings, including caulking and painting to the rotted architectural feature on the north gable of the Visitor Center.

FLM Director has requested an extension for the NTLP grant we received for curatorial projects. The extension will allow the conservator time to finish 17 books which are important to the Robertson family era and/or were published during the Republic of Texas era. Once these books are finished, the final report to the Treasurer General will be submitted.

FLM Director is obtaining three bids to accompany a grant application recently submitted to the Austin Convention and Visitor Bureau. The grant request will be based on the accepted bid costs to repair the ADA ramp and steps at the back of the historic house.

#### FLM MEMBERSHIP

FLM Director has submitted a preliminary draft plan for implementing a robust process that tracks renewals and communicates with members. A welcome letter to members is scheduled for Sept 2014 and a newsletter will be published twice a year in November and May. Target for complete rollout is first quarter of 2015.

#### FLMC MEMBERSHIP

The FLMC is happy that we have three new prospective members who have been attending meetings, but the committee is still seeking active, committed members to fill remaining vacant slots. Please spread the word!

#### MUSEUM VISITATION

In June approximately 1298 people visited the Museum. In July approximately 2582 people visited the Museum. Numbers include rentals, daily visitors, programs, tours and Pétanque games. In July, Alliance Francaise held its annual Bastille Day celebration and the French Consul General Mr. Sujiro Seam attended the event with his family. Our Director was honored to give the Consul General and his family a personal tour of the historic house.

#### WEBSITE/SOCIAL MEDIA

We are pleased that FLM will be receiving some publicity around Austin. FLM will be featured in an upcoming article in the neighborhood's Community Impact News publication. Also Travis County is sponsoring a coffee table book featuring the French Legation Museum; Mike Cox, noted author and former columnist for the Austin American-Statesman will write the text. Preservation

Austin is developing a walking tour application on African American Austin that will feature the FLM.

The FLM Director has submitted a preliminary draft plan for updating and maintaining the FLM website. She will conduct a systematic review of the current website and will also solicit input from the FLMC in the near future. Target date for completion of website updates is first quarter of 2015.

#### PROGRAMS & EVENTS

Monthly Storytime program continues to have a dedicated audience of 12-15 for read aloud tales and related craft activities.

Outreach programs took activities to the Andy Roddick Summer Camps on two occasions. The Andy Roddick Foundation provides opportunities for students from Pecan Springs Elementary to participate in a multi-week summer camp. The outreach program, provided free to the camp, introduced 40 children to games and toys from the 19th century.

Our new family series, Summer Saturdays, began on June 21st. Families came to tour the historic house, learn to play marble games, and make their own clay marbles. Fifteen visitors of all ages extended their stays for 30-60 minutes to play. Forty visitors came on July 19th to Celebrate All Things French. Let's Fly a Kite was the theme for August 6th and Family Field Day on August 16th.

Fun, Farming and Food Summer Camp (July 14-18th) was held for children ages 8-13. Campers participated in activities, field trips, and heard from guest speakers about food culture and its history in Austin. The specially created herb garden was used for creating fun and healthy snacks.

On July 23rd, the Antique Door Knob Collectors Club national convention brought 32 visitors to the historic house for a special tour.

#### UPCOMING PROGRAMS & EVENTS

Teacher Open House - September 11th

Museum Day - September 21st

Playing the Past Girl Scout Workshop - October 4th

Archeology Day - October 11th

Zydeco on the Lawn - November 1st – this is a fundraiser for the FLM; there will be two Zydeco bands so bring your dancing shoes!

Girl Scout Field Day Badge - November 8th

Festival of Carols - December 13th

FLM Please note that you can sign up for timely automatic email notifications about events on the FLM website under the BE INVOLVED tab. The link is <http://frenchlegationmuseum.org/get-involved>.

#### FACILITIES

The fire alarm system had been giving false alarms; problems with zone alerts triggered by wind and rain were eliminated and exterior junction boxes were weatherized; the system gave no false alarms after the last rain storm. The AC system for the Visitor Center required emergency maintenance—the system has already outlasted the anticipated lifespan of 10 years (by 6 years), and FLM staff are researching recommendations and funding sources to replace the aging, outdated HVAC system.

**Motion # 5 Recording Secretary General Melissa Goodrich moved the Board of Management approve the French Legation Museum mission statement approved by the French Legation**

**Museum Committee “The French Legation Museum preserves and maintains the integrity of this historic site while interpreting the Republic of Texas era through the life and times of its residents.”**  
**ADOPTED**

**Motion # 6 Recording Secretary General Melissa Goodrich moved the Board of Management approve the hiring of Joan Marshall as a consultant to the French Legation Museum as per the contract approved by the committee.**  
**Dr. Patricia Horridge voted against the motion.**  
**ADOPTED**

**Republic of Texas History Complex / Vision Chair Nancy Shurtleff** filed  
The Vision Team met this week with Kay Molina, General Counsel of the Texas Facilities Commission, primarily to discuss the agreement required by the City of Austin for the joint usage of the parking lot at the French Legation Museum. As always, she was very supportive but asked that we have our attorney prepare a one-page document to satisfy the City. Dan Nelson, the Vision attorney, is working on the agreement.

We received the latest floor plans from the architects this week and encourage you to scrutinize them. A lot of thought has gone into these plans, but there is still time to make changes.

Late yesterday afternoon we received a cost to build this building (in the next year), and the cost is \$4,637,686.00. We have copies for Nancy Matlock, Elizabeth White, and Kathy Howell, and we would appreciate their scrutiny of them. For your general information, our current building is about 8,800 square feet, and the new building will be 13,197 square feet.

About three weeks ago Bryan Rubio, our fundraiser, mailed a packet to about 500 DRT members at large and 700 two-year members, and we have received about \$7,000 as of yesterday. He has about 15 or so foundation requests ready to submit and this week has arranged at least one important appointment with a possible donor and working on others.

**Motion # 7 Corresponding Secretary Dr. Patricia Horridge moved the BOM go into executive session with Nancy Shurtleff, JohnEllen Becker and Kay Crews present, to discuss report of the Vision project.**  
**ADOPTED**

**Motion # 8 Recording Secretary General Melissa Goodrich moved the Board of Management remove from executive session.**  
**ADOPTED**

**President General McCaffrey** requested the Board of Management submit their ideas in writing to the Museum Committee.

**The Cradle Chair Linda Cooper** filed [Cradle Minutes – August 21, 2014 Meeting](#)

Members Present: Linda Cooper, Chairman, Gwen Lejsal, Linda McBee, Diane Reynolds, Karen Robertson, Bobbie Robinson, Teddy St. Ama, and Joanna Wilson.

Guests: Linda Gilbert Hoague, James W. Brown Chapter, and Lila Peterson, Sidney Sherman Chapter.

The meeting was called to order at 1 P.M. at The Cradle following lunch at the Sunflower Café. Pledge to the American flag was led by Teddy St. Ama and pledge to the Texas flag by Gwen Lejsal. Chairman Cooper introduced Lila Peterson, Sidney Sherman Chapter, as the newest member of the committee, pending approval by the BOM. Margaret Meek resigned from the committee due to health reasons as she is now living at an assisted living facility in Houston. Each member gave a brief bio on herself to get better acquainted. Minutes from the previous meeting were previously distributed by email and approved. Copies of all financials from April-July were given to members for discussion and have been sent to the Treasurer General.

Chairman Linda Cooper commented on the grounds progress. An Esperanza bush was planted in the backyard over an old foundation which was uncovered by the tree removal. This will prevent damage to a lawn mower in the future. Also two sprinkler heads were discovered and have been repaired. Chairman Cooper asked for a motion to accept the four antique chairs offered by Janis Keene of Round Rock. Karen Robertson made the motion to accept which Bobbie Robinson seconded. Motion Adopted

Linda McBee reported that she conducted a tour of The Cradle for Historian General Janie Babcock in July. Linda also purchased cushions for the folding chairs for which she is to be reimbursed.

Bobbie Robinson spoke of the 30<sup>th</sup> Anniversary Celebration held by the James W. Brown Chapter which was well presented and well attended.

Gwen Lejsal ordered more Cradle Christmas Cards to sell at the district workshops. Eighteen packs were sold at Convention 2014. There are ten in a pack for \$15. Gwen is the artist who donated her design of The Cradle Lights at Christmas for the cards.

Diane Reynolds gave a short convention report. The BOM is quite concerned about the contents at the Library as the State believes it mostly belongs to them which simply is not the case. She prepared hand-outs of the soon-to-be-built *Republic of Texas History Complex* which were obtained from the professional fundraiser after several telephone conversations. The committee was appreciative of her efforts to inform us. She also had information on the Alamo Gala to be held in October.

Chairman Cooper asked if any members could attend the upcoming district workshops. Joanna Wilson volunteered to set up the sales table for the Districts II, VI, and IX Meetings October 11.

Dates for future Cradle Committee Meetings are: Thursday, October 23, 2014; Thursday, January 22, 2015; and Thursday, April 9, 2015. The meeting was adjourned at 3 P.M.

Respectfully submitted,

Joanna Wilson, Acting Secretary

**CUSTODIAN GENERAL REPORT** Chair Arlene Garey filed, report given by Headquarters Committee Member JohnEllen Becker

Your Custodian General attended the BOM meeting in May along with the 2014 DRT Convention held in Lubbock. She also attended the CRT Convention held in June in Burnet, along with the dedication of the memorial medallions at the Burnet Airport Cemetery. She attended the BOM meeting in June in Austin and hosted an informal afternoon reception along with the Texas Republic of Texas Museum Committee to introduce the new District Representatives. She attended the workshop held in Fort Worth in August.

Due to unforeseen circumstances, this officer will be represented by John Ellen Becker at the September BOM meeting. I have continued to carry on my duties in a timely manner.

**TECHNOLOGY ASSESSMENT RESOURCES TEAM** Co-Chair Alice Nowotny filed

The Technology Assessment Resource Team (TART) continues to work towards the purposes established by the BOM. These are to: (1) assess the current and future technology resource needs of the DRT Organization and (2) write a comprehensive long range plan for technology with suggested implementation procedures that will enable the DRT organization to function in a more efficient and productive manner planning for DRT technology.

As reported before, planning has been divided into two phases: Phase I: Immediate Needs & Improvements and Phase II: Future, Long Term Plans. A written plan for Phase I nears completion. We anticipate being able to present the entire plan to you at the next BOM meeting. The plan



addresses sixteen priority needs that are listed in this report with the solutions planned thus far. Most can be accomplished with staff and volunteer time, and/or little or no cost. For those with anticipated costs, the Team is very mindful of recommending solutions that can be accomplished within approved budgets. Most critical, of course, is the area of the Member and Ancestor Database, and the need for adequate attention to planning for the best solutions that will serve the organization for the near term of 3-5 years, while establishing a foundation for the long term.

### Phase I: Needs and Solutions

For Database & Archival Storage:

1. Expansion and clean-up of database to allow for improvements in indexing, additional fields for additional name sorting, queries, generating reports, etc.

2. Archival storage capacity to accommodate the addition of all member data prior to 1995.

3. Database expansion to contain all members and all ancestors.

Solution for 1-3\*: Migrate the DRT Access database to a larger database application capable of handling improvements and growth over a 3-5 year period.

4. A uniform procedure to make correction and additions to a member's application data.

Solution: Create an Amendment Form and develop procedures for interaction with database administrator, i.e. reporting problems, making changes, etc. This can be accomplished with a Directive from Headquarters.

5. Link the ancestor database list to the website ancestor list.

Solution: Write script to connect the database and website to automatically update ancestors.

Encourage collaboration between database administrator and web liaison for maximum accuracy, efficiency, and performance of each.

6. Link our DRT application/member number to the LDS scanned application image.

Solution: Produce an index with the help of the database administrator for development and use of an Excel template that will allow for import of information directly into DRT Database.

7. Provide workspace and computer to access database and online resources for research by Texas Lineage Research Team (See also Website).

Solution: Additional space and equipment is not possible at the current facility. To be addressed in Phase II.

For Electronic Mail:

8. Chapters need assistance on how to set up and use Bluehost.

Solutions: Provide training in the use of the Bluehost email system. For example, sessions at various District Workshops and/or Conventions. Establish a team to work with the Webmaster on developing an "Officer Notebook" in which the use of Bluehost email would be included.

9. Fix Email (Outlook, Constant Contact, Adobe) so that removal from one list does not affect all lists.

Solution: Give assistance to cleaning email address errors. Investigate how the database can be used to help create email lists.

10. Guidelines and protocol for forwarding information by HQ to membership with Constant Contact

Solutions: Develop (with Webmaster) and issue a Directive from Headquarters addressing text formatting standards and instructions. The information should also be added to the forms pages on the DRT Website.

Develop and issue a Directive from Headquarters regarding policies for who and what kinds of information may be received by HQ for forwarding to membership.

11. An additional email address on DRT Website for Prospective Members.

Solution: Webmaster creates address on the website with appropriate link. (ALREADY COMPLETED)

For Website:

12. Create more efficient ways of receiving information for the web.

Solutions: Identify a contact person to collect and give information on the state, district, or local level to be put on the website. Set and publish guidelines for receipt of information to be posted on the website: text, image formats; schedules, etc. (can be put in MOP and on website).

13. Specify breakdown of responsibilities for making information updates.

Solution: Define responsibilities for making information updates on the website and communicate/publish them as part of job descriptions.

14. Connect database to website to automatically update ancestors. (see also need #5)

Solution: Collaborate with database administrator to write script and make appropriate links.

For DRT Gift Shops:

15. Point of Sale (P.O.S.) System for Museum and Headquarters Gift Shops.

Solution\*: Direct HQ Manager and Accountant to gather information for action once appropriate device(s) are available. Investigate software implications.

For Museum Inventory:

16. Network the Museum Inventory (in Past Perfect, v. 4) for access by other HQ computers for greater efficiency.

Solution\*: Give careful consideration, based on the need for limited and secure access to inventory, with staff convenience.

\* = some cost involved

Specific details and procedures for accomplishing solutions are in progress. For example, the work of making the database ready for migration is tedious and the choice for the best options for data management and storage falls both into planning and implementation phases. We are extremely fortunate to have the in-kind consultant services of database expert Mike Byrd, who continues to work diligently with team and staff to produce the best result. The team met on June 18 with Consultant Byrd to discuss table descriptors and their use in the physical design of the database. Small group work involving Consultant Mike Byrd, Registrar General Barbara Stevens, Lynne Byrd, and President General Ellen McCaffrey occurred on June 26 regarding database analysis, structure, and suggested improvements. We would note that progress on several of the database, email, and website solutions is dependent on the implementation of the database improvement.

Besides the improvements to the database, the T.A.R.T. Team has been involved with details of gift shop sales. The HQ Manager has obtained information about devices and possible software upgrade information that would allow greater efficiency for both the purchaser and DRT recordkeeping.

Team members have participated in meetings involving the Republic of Texas History Complex to ensure that building plans include appropriate space and technical specifications for DRT information technology.

In conclusion: T.A.R.T. Team continues to work towards the immediate goal of producing the written plan for Phase I for DRT information technology and the implementation of that plan.

**Motion # 9 Recording Secretary General Melissa Goodrich moved the Board of Management approve the appointment of Leslie Racine as Legislative Committee Chair. ADOPTED**

**HISTORICAL PUBLICATIONS COMMITTEE**, Chair Faye Elder filed

The committee is nearing the end of our data entry and checking. Indexing and adding the CRT Index will be our next concentrated effort. I have added one more member to our committee, Nancy Stibbens. She is helping with the data entry. I plan to attend the meeting in order to give you the latest update on our progress.

We have finished inputting all of the apps through Nelma Wilkerson's term. There are some 400 that need to be checked and corrected. The 2nd term of CRT apps need to be entered. The indexing needs to be completed and page numbers added. What I need to know is what is the next stage? Do we print it off, put it on a usb drive or what? I have read the bylaws and it is not clear to me what our next step is.

I would like to make a suggestion that Microsoft Word be investigated to see if future books could be done in Word. More people could help and multiple books could be done at the same time by

continuing to print 2 terms in each book. I have been told that indexing is the problem with Word. Perhaps that problem has been corrected.

**DRT LIBRARY COLLECTION, Co-Chair GayNell Wells filed**

Following the June 27, 2014 Board of Management meeting, the contract retaining the law firm of Haynes Boone was signed. At the end of July, our attorney toured the library and then met with President General McCaffrey, Melissa Goodrich, GayNell Wells, Connie Impelman, and Library Director Leslie Stapleton. The law firm is analyzing past history of the collection, as well as reviewing all pertinent documents to date. A decision as to next steps will be made in the near future. The General Land Office has begun planning for an extensive expansion and remodeling of the library. The first meeting between GLO representatives and the architectural firm is set for September 4. On July 1<sup>st</sup> the Reading Room air conditioner went out and we were told that it could not be fixed. Because of the lack of air conditioning, the library could not open for First Saturday at the Alamo on July 5. A replacement unit has since been installed. In July the staff conducted two tours of the research center as special sessions for the American Association of Law Librarians annual conference being held at the convention center. There were about 20 librarians in each session. On August 2<sup>nd</sup>, Co-Chair Impelman and her husband, along with two members from the Alamo Mission Chapter assisted with First Saturday. The August meeting of the Committee was cancelled because a quorum could not be reached. The number of staff has been reduced by one with Lydia Cuellar's last day being August 29. This is a result of the budget constraints being placed on the Library by the General Land Office. There has been a noticeable increase in persons using the library, both researchers and genealogists, which is encouraging.

**Recessed 4:43 pm**

**Reconvened 9:18am Saturday, September 13, 2014**

**Second Vice President General Kathy Howell filed**

Since the last BOM meeting in Austin this officer has continued collection of the 2014-2015 dues. As of 9/2/2014 only 41 chapters have turned in all of their dues. Another 44 chapters have turned in partial payments and the remaining 23 chapters have not turned in anything. Membership as of 9/2/2014 is 7,374.

The following is a partial breakdown of items processed to date:

Membership dues – 4,754

Resignations – 16

Transfers – 40

(25) Texas Star

(6) Henderson County and Elizabet Ney Chapters

(9) Other

Reinstatements – 14

Emeritus Granted – 20

Data Changes – 146

The number of transfers (without Texas Star), resignations and reinstatements are significantly less than this time last year. The number of chapters not reporting is, however, significantly higher. We only had 9 chapters not complete this time last year. This year we have 67.

**Third Vice President General Billie Dawson filed**

Since the June board meeting much has been accomplished, the project book has been completed and is being given out at the workshops. Gail Scholar of the William Carroll Crawford Chapter has donated an original Indian Paintbrush painting to the CRT, an Elizabeth Hedges (CRT Committee) found a printer to make and donate note cards for the CRT to sell.

Lacretia McReynolds and I had the first CRT 2015 convention planning meeting with representatives from the District VI chapters. The hotel has been secured and plans are under way for a day at Washington on the Brazos.

Hunter Creasey, CRT President General attended the workshop at Fort Worth and presented his project for the year (Paving the Path) he along with other board members sold \$1272.00 raffle tickets for his project. The work shop in Lampasas had a good turnout of CRT board members as well and \$215.00 was raised for the PG's project.

A Chartering ceremony for the Alsatian Pioneers CRT Chapter is scheduled for Oct. 4, 2014 in Castroville.

#### **Fourth Vice President General Kim S. Zapalac filed**

Since this officer's last report in June, this officer has been busy answering many e-mails and phone calls regarding DRT's Memorial Medallions including possible Citizens Memorial Medallions and/or Historic Memorial Medallion for fallen soldiers in the Virginia/Maryland area by our newest chapter, Elizabeth Ney. She is also happy to report that her work with the Treasurer General, staff accountant, Custodian General, and staff, one each of our Memorial Medallions have been taken out of DRT Headquarters' sales inventory and put into DRT's historical archival inventory. If any member or chapter is in possession of the original "Veterans" Memorial Medallion, please contact this officer or Headquarters. We would like to have one to add to our historical archival inventory.

In July, this officer attended her chapter's (Moon-McGehee – San Marcos) Executive Committee meeting to identify potential Citizens, Veterans, Defenders, and Historical markers for the Hays County area. She also asked for a consensus from the members present for any potential donors for DRT's Republic of Texas History Complex (*The Vision*) project.

In August, the Fourth Vice President General attended the funeral of the Retired President General and Second Vice President General's husband/father, respectively, along with other members of the BOM and Martin Wells Chapter. This officer also donated her word processing skills to the CRT, Bylaws Committee, and The Vision Committee. Like several other DRT Members, she attended the Federation of Genealogy Societies (FGS) in San Antonio to enhance her skills as a genealogy researcher. She was delighted to hear a case study presented by speaker Judy G. Russell (The Legal Genealogist) about her 2great-grandfather's life in the Republic of Texas. She invited her to be a member of DRT.

Before the BOM meeting, she wants to remind everyone about seven Citizens Memorial Medallions (along with the Confederate Medallions) to be placed in Houston's historic Glenwood Cemetery on Saturday, October 11, DRT's Historic Site Memorial Medallion to be placed at Presidio Nuestra Señora de Loreto de la Bahía, known more commonly as La Bahía and the place where the Goliad Massacre occurred during the Texas Revolution on Sunday, October 19, and the ceremony at our State Capitol in Austin by SRT to celebrate Stephen F. Austin's Birthday on Sunday, October 26.

#### **Fifth Vice President General Carolyn Raney filed**

This officer has been answering emails pertaining to the essay contests. As a reminder, the fourth grade topic is "The Runaway Scrape," and the seventh grade topic is "The Legend of Jim Bowie." This officer attended the workshop August 2<sup>nd</sup> for Districts II, III, and X in Fort Worth at the Southwestern Baptist Theological Seminary and raised \$509 for the Laura Lanigan Texas History Fund; and this officer also attended the workshop August 16<sup>th</sup> in Lampasas, the first meeting place of the Daughters of The Republic of Texas, and passed the hat for \$378. Total sales were \$118.59.

This officer has also been writing thank you notes for donations to the Laura Lanigan Fund.

This officer has been printing copies of essay materials and delivering to area schools in Richardson. Also, this officer will be attending the next three workshops and regular chapter meetings.

**Motion #10 Recording Secretary General Melissa Goodrich moved the Board of Management approve the appointment of Lila Peterson to the Cradle Committee replacing Margaret Meeks.  
ADOPTED**

**Chaplain General Nancy Matlock filed**

Since the June meeting I have been working to process Deceased Daughter notices that have been received since the cutoff date in April. I have received 45 notices.

In addition I helped organize the 30<sup>th</sup> Anniversary party for my chapter, The James W. Brown chapter and have assisted Elizabeth in visiting the 2015 Convention hotel in San Antonio.

**Recording Secretary General Melissa Goodrich filed**

This officer attended the Board of Management meeting in June, 2014 and prepared minutes for the same. She enjoyed a tour of the Alamo archives and the Library Collection, and attended a meeting with the President General, the chairs of the Library and Mr. Lamont Jefferson. She hosted a working luncheon for the President General, the library co-chairs and two other ladies.

This officer reviewed one grant and two contracts. She attended her chapter meeting and prepared the minutes. She visited headquarters and viewed the extensive graffiti in August. She donated \$500 to the French Legation Museum for their Zydeco Evening event planned for November and urges board members to attend.

This officer attended the District Workshop in Lampasas and plans to attend the workshops in Atascocita and Corpus Christi. This officer plans to attend the chartering of the Elizabeth Ney chapter in the DC/Virginia area in December. This officer answered all phone calls and emails from members of the board and other Daughters. She attended a lengthy meeting September 10 with President General McCaffrey, General Land Office Commissioner Jerry Patterson, Counselor Lamont Jefferson and Lisa Barkely of HaynesBoone, GLO attorney Charles Richards, Deputy Commissioner Archives and Records Mark Lambert, and Kaye Tucker.

**Corresponding Secretary General Pat Horridge filed**

Since the June 27-28 BOM meeting, this officer completed plans for the September 12-13 BOM meeting and made a visit July 10 with Beverly Locklin, Treasurer General, to the Hyatt Lost Pines Resort, Bastrop, Texas regarding the February 13-14, 2015 BOM meeting. We were shown the meeting room, a guest room, the grounds, and available activities for hotel guests. Our visit ended with lunch at one of the five restaurants. I was pleased to see that the Hotel still had Eliza Griffin Johnston's wildflower pictures on display; an entire wall that included pictures of Mrs. Johnston and her husband General Albert Sidney Johnston. On July 29, this officer attended a VISION meeting at the French Legation Museum. The meeting was conducted by the architect for the Republic of Texas History Center. With his staff members, a review of the building was given. It was most interesting to see the "floor plan" for the Center. The VISION Team has done a great job of anticipating the future needs of DRT. The workshop in Lampasas hosted by Districts I & V was attended on August 16.

This officer continues to correspond with BOM members and committee chairs regarding activities of the BOM. Since there is no District I Representative, this officer has attempted to keep chapter presidents in District I updated on DRT events and to forward correspondence such as BOM and committee minutes and DRT announcements.

**Registrar General Barbara Stevens filed**

This officer has received one hundred and sixteen (116) applications since the June Board of Managers meeting in June. During this same period one hundred and fifteen (115) have been

approved. The following application approvals, by district, follow: 16 Members-at-Large; 1 for District I; 6 for District II; 8 for District III; 2 for District IV; 10 for District V; 10 for District VI; 20 for District VII; 38 for District VIII; 1 for District IX; and 3 for District X.

**Motion #11 First Vice President Dr. Betty Edwards moved the following be approved by the Board of Management as members at large:**

# Assgn	Original	Name
31045		Pruitt, Rebecca Ann
31116		Matlock, Kelli Belinda Warren
31063	CRT 8525	Williams, Lindsey Danielle
31064	CRT 8528	Williams, Kelsey Rynn
31069		Warren, Tammy Leigh Smith
31082		Seidenberger, Ashley Jane
31090		Crockett, Lewis Eugene Bailey
31093		Perkins, Hallye Elizabeth Hall
31094		Billingsley, Elizabeth Blair Hall
31101		Lutrell, Celina Beth Ellington
31105		Stidham, Dorothy Louise Butler
31109	CRT9181	Phillips, Emily Lucia
31126		Smith, Roxanne Donaghey
31127		Meischen, Betty Janelle Smith
31134		Smith, Margie Louise Donaghey Smith
pending		Young, Virginia Anne Raines
pending		Sopko, Jackie Meinzer

**ADOPTED**

**Custodian General Arlene Garey filed**

Your Custodian General attended the BOM meeting in May along with the 2014 DRT Convention held in Lubbock. She also attended the CRT Convention held in June in Burnet, along with the dedication of the memorial medallions at the Burnet Airport Cemetery. She attended the BOM meeting in June in Austin and hosted an informal afternoon reception along with the Texas Republic of Texas Museum Committee to introduce the new District Representatives. She attended the workshop held in Fort Worth in August.

Due to unforeseen circumstances, this officer will be represented by John Ellen Becker at the September BOM meeting. I have continued to carry on my duties in a timely manner.

**CRT Registrar General Esther Silva filed**

Since our Convention in Lubbock in May, I have approved 40 CRT applications, 1 is pending and I have 5 more that are waiting for me to finish this report so I can get back to them. I have helped several people with their question pertaining to their applications, either by phone or by email.

I attended the June meeting in Austin, attended 2 Book Review Luncheons, one in June and one in August, hosted by my chapter, Alamo Couriers. I attended the DRT Alsatian Chapter Founder's Day Ceremony in September Square in Castroville and that was followed by a luncheon at one of the local restaurants.

This officer has enjoyed her summer and is ready to get back to work.

**Historian General Janie Babcock** filed

This officer attended the Board of Management meeting in June, 2014. As Historian General, this officer also attended the July meeting of the French Legation Committee. The Daughters of the Republic of Texas continue to have custodianship of the historic French Legation in Austin.

This officer worked these summer months on the planning and details of the District VIII Workshop, hosted by her Martin Wells Chapter and co-hosted by the James George Chapter. The Workshop is September 27, 2014, in Round Rock, Texas at the Dell Diamond - United Heritage Center. The official Workshop name is "DRT University Training Camp." A website has been set up for everyone's convenience, [drtworkshop.org/](http://drtworkshop.org/). The entire State has been invited and we and hope for a record attendance. There is still time to register, if you have not done so already. This is a totally different format for the District Workshop; no official business will be conducted, but it will be informative, lots of fun, a great lunch, a great venue, and shopping.

This officer continues to work on an historical research project concerning business previously conducted by the BOM.

This officer attended the Districts V & I Workshop in Lampasas. She provided handouts describing the Guidelines for Chapter History Books & Guidelines for Chapter Yearbooks.

This officer answers numerous emails and telephone calls concerning the History Book, Chapter Yearbook, and Mamie Wynne Cox Award for Historical Research.

**Motion # 12 Historian General Janie Babcock moved the Board enter executive session with the exception of Kay Crews. ADOPTED**

**Motion # 13 Treasurer General Beverly Locklin moved the Board remove from executive session. ADOPTED**

**Motion # 14 Historian General Janie Babcock moved the Board rescind Motion # 19 from the June 2014 Board of Management meeting in Austin, Texas. Not Unanimous. ADOPTED**

**Parliamentarian General K. Jenschke** filed

I attended the Board of Management meeting June 27-28, 2014 in Austin, and the District II, III, and X Workshop in Fort Worth on August 1-2 with my chapter, Charles G. Davenport. I attended my chapter's first meeting of the year September 4<sup>th</sup>. The Daughters of 1812 held a parliamentary workshop with Kay Crews as instructor which I attended September 3<sup>rd</sup> in Temple. I assisted with and attended a parliamentary workshop in Tyler with instructors Kay Crews, past president of TSAP, and Dennis Clark, the current president of the Texas State Association of Parliamentarians. A number of DRT members from Nacogdoches, Longview and surrounding areas attended as well. A notice was sent to chapter presidents regarding chapter bylaws. I will be traveling to Mabank to meet with the organizing DRT chapter Saturday September 6<sup>th</sup>.

**Retiring President General Karen Thompson** gave a verbal report.

REPORTS OF THE DISTRICT REPRESENTATIVES

**District II Representative Debra Pearson** Filed

This District Rep had to jump feet first into her new job after her May induction and June BOM. There was much work to be done planning and coordinating to get the District II, III, and X Workshop delivered by August 9<sup>th</sup>. Thanks to Ora Jane Johnson for all her help and expertise and to

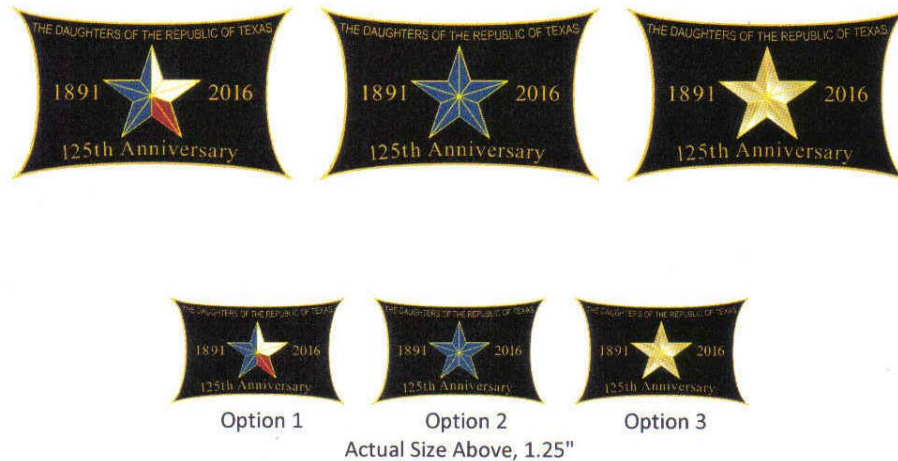
my home chapter ladies of Frances Cooke Van Zandt who put in countless hours to make it a success. Thanks also to Sue-Beall Shaffer of Peters Colony Chapter for all her donations of items. We had some great speakers in Evelyn Reininger, Valerie Laskowski, Ora Jane Johnson, and Judy Wolf. Topics ranged from Texas Genealogy, to Technology and How it Can Help Your Chapter, and finally, Becoming a Six Star Chapter. Thanks also to Ellen McCaffrey and other BOM members for their attendance. We heard many positive comments.

This officer has communicated with all chapter presidents by phone or email. Many were present at the District Workshop. She has relayed information from BOM to chapter presidents as well. District II will have a meeting on November 1 for interested members of District 11 to better know each other, share information, and begin looking at our responsibilities for Convention 2016. She has helped chapter presidents with requests as they arose.

She has received a request for a new pin to be approved by BOM. This comes from Linda Jackson and her chapter, Rebecca Jane Fisher of Amarillo. I submit it to the board for consideration. The pin is to be worn on and off the ribbon and designed by J. Brandt. They choose the red, white, & blue version. This pin will honor the 125<sup>th</sup> convention coming in 2016.

I will submit this motion at the Board meeting.

**Motion # 15 District Representative Debbie Pearson moved that the 125 Anniversary pin with the Lone Star in Red, White, & Blue be approved to wear on and off the Ribbon; sponsored by the Rebecca Jane Fisher Chapter Wichita Falls.** **ADOPTED**



**District III Representative Ora Jane Johnson filed**

As a newly installed District Representative, I attended my first DRT BOM meeting in Austin in June 2014. The meeting was highly informative and served as an excellent introduction to the works in progress within the DRT. This event included working meetings at the DRT headquarters / museum as well as the French Legation and I appreciated the opportunity to learn first-hand about these historic properties and their holdings.

In accordance with the Convention body’s vote at the 2013 annual convention, the 2014 district meetings were replaced with workshops to be held jointly with adjacent districts. Districts II, III, and X combined this year with a joint workshop on August 9<sup>th</sup> in Fort Worth, hosted by the Frances Cooke Van Zandt Chapter of District II and the Peters Colony Chapter of District III. A special thank you goes out to former district III representative, Sue-Beall Shaffer, who provided the thoughtful gift bags for the BOM members as well as “goodie” bags for District III. The meeting was attended by members of almost every District III chapter and allowed an excellent exchange of information regarding genealogical research in Texas, computer “dos and don’ts”, and annual reporting. I gave a brief presentation on how to use Facebook groups to share chapter information.



The District III Facebook group is under construction. In the interim, I have created an email distribution list which I have used to communicate with the chapter presidents.

The 2015 District III meeting will be hosted by the Mary Ann Lawhon Chapter and plans are currently in work to finalize the meeting location.

District III will be hosting the 126<sup>th</sup> convention in 2017 and it is never too late to start planning a major event such as this. In an effort to learn as much as possible about the process of planning and orchestrating a DRT convention, I attended the 2015 convention planning session in Austin and have asked District II if I can help with the 2016 convention.

I regret I am unable to attend the September 2014 BOM meeting as I will be in Baltimore, MD at the 200<sup>th</sup> Anniversary of the Battle of Ft. McHenry.

On a personal note, I retired from Raytheon on August 29, 2014 after 35 years of service. I plan to now turn my full attention to my tasks for my lineage society “jobs” with DRT District III being top of that list.

**Motion #10 Recording Secretary General Melissa Goodrich moved the President General be authorized to investigate the sale of the DRT Headquarters at 510 East Anderson Lane, Austin, Texas, and the temporary relocation of staff and headquarters functions and the Republic of Texas Museum, in consultation with Don Quick and Associates.**

**UNANIMOUSLY ADOPTED**

**District IV Representative Susan Aikin** filed

This District Representative has continued to work with Districts VI and IX to plan our regional workshop in Atascocita October 11<sup>th</sup>. She has continued to communicate with the chapter presidents in her district by phone or by email. Senior Member certificates were mailed to the chapters who weren't able to get them at convention. Chapter Presidents were also reminded about the ‘chapter checklist’ and that their first chapter dues report and then the 2<sup>nd</sup> report were to be sent to our 2<sup>nd</sup> VP General. They were also reminded to encourage their membership to register for our Regional Workshop.

**District V Representative Nona M. Hoyer** filed

I attended my first BOM meeting as the District V Representative in Austin in June, 2014. I enjoyed all parts of the meeting including a visit to DRT Headquarters and Museum and a nice luncheon hosted by the members of the French Legation Committee. A tour given by Martha George Withers, Director of the French Legation Museum, was especially interesting for me as it was my first tour of the historic home and grounds.

We were advised at the June BOM meeting that our 2015 Convention will be held in San Antonio at the Colonnade Omni Hotel, and in conjunction therewith, at the end of the BOM meeting, Elizabeth White, who is heading the Convention Committee, informed the BOM and other invited guests, of the events and planning to date. The President General and Elizabeth advised of meetings with the hotel planners for room arrangements, convention functions, etc. Several committee were formed for the event, and we all know, the time and effort which go into making a successful and memorable Convention.

On August 16<sup>th</sup>, our Districts 1 and V Workshop was hosted by the Oran Milo Roberts Chapter of Lampasas. In accordance with BOM's decision in the Fall of 2013, Districts 1 and V were combined for a joint workshop. However, due to the distance which the members and officers of the five chapters making up District 1 have to travel, only Mariwyn Maloney, President of the El Paso Rio Grande Chapter, was in attendance. All the officers and members of the Oran Milo Roberts Chapter are to be commended for the time and effort they put forth in making our workshop a huge success. Special kudos go to Carol Wright, President, and Wanda Lang, Vice President, of the hosting chapter

for their planning a workshop which was so well done. The President General welcomed 93 guests to the workshop and advised of upcoming items and events of DRT. Martha George Withers, Director of the French Legation Museum, gave an informative talk accompanied by a slide presentation regarding the Museum's history. After lunch, Evelyn Reininger, and her partner for the presentation, Judy Sien, shared duties in giving a very informative presentation, again accompanied by a slide presentation, on genealogy research. Evelyn had also prepared for each of the Districts I and V chapter presidents to share with their members a disc on genealogy research/web sites. This Representative mailed a copy of the disc to each of the chapter presidents not attending the workshop.

Also attending the workshop was Charlotte Starr, President of the Aaron Estes Chapter in Midland, and one of her chapter members. Charlotte passed out invitations to several Board Members regarding their September 23<sup>rd</sup> luncheon when George P. Bush will be the guest speaker. She indicated she hoped that in concert with Nancy Shurtleff they could approach Clayton Williams for a ROTHC donation.

This Representative has responded to inquiries from chapter presidents or members of her district and assisted them where possible.

#### **District VI Representative Lacretia McReynolds** filed

This District VI Representative has forwarded all correspondence from Headquarters to all District VI Presidents. On June 2<sup>nd</sup> and 3<sup>rd</sup>, I attended the first Board of Management meeting in Austin. July 15<sup>th</sup> and 16<sup>th</sup>, I attended District II, III and X Workshop in Ft. Worth. August 15<sup>th</sup> and 16<sup>th</sup> I attended District I and V Workshop in Lampasas. At this workshop, I helped work the Headquarters Sales table. Representatives from District IV, IX and myself have been finalizing the plans for our workshop on October 11<sup>th</sup> in Kingwood. July 23<sup>rd</sup>, I hosted a CRT Convention Planning meeting with representatives from District VI Chapters. Convention plans are underway. The convention will be Friday and Saturday June 26 and 27 in Brenham, Texas. Activities for the children will be Friday 25 at Washington on the Brazos.

#### **District VII Representative Mary Ann Oliver** filed

This District VII Representative attended the BOM meeting in Austin and will attend the meeting in September in Johnson City. The District VII workshop is slated for October 18 in Corpus Christi hosted by the Clara Driscoll Chapter. Information and registration materials are on line at the DRT Website for the workshop. In addition to the on line availability anyone who attended the District VII meeting last year was sent a personal packet of information in the email. We are the very last district workshop so we hope you will consider attending ours. Your district representative has communicated with the District VII hosts for 2015 in Edna, Texas. Roberta Brieden is making plans for that meeting. I sent out inquiries if any chapter in District VII would want to hostess the Children's DRT Convention in 2016. One chapter is considering doing so.

I have forwarded many communications sent to me from various sources to the District VII chapter presidents. I sent out materials for the Treasurer General to District VII. I attended a book review given by Amanda Bush hosted by the Alamo Couriers chapter on August 26. The luncheon was well attended by all the San Antonio Chapters as well as the surrounding area. The pink rose named for Barbara Bush was featured in the flower arrangements on the table as well as the pink napkins. The President General Ellen McCaffery was there as was Jean Sitterle. Cynthia Wilder snapped a photo of George P. Bush when he fetched his wife, the speaker, at the end of the program at the San Antonio Petroleum Club. Dr. Amy Jo Baker of Alamo Couriers planned and coordinated the luncheon.

#### **District VIII Representative Pat Gaines** filed

My chapter and my Dist. VIII Rep. job has kept me busy this summer. As Treasurer in my chapter I've been busy with meetings regarding the chapter Budget for 2014-2015. I'm also on the Registrars committee; we met and discussed prospective members. Tentative plans for 3 Texas Lineage Day Workshop for the coming year were discussed, I chair this committee.

I was able to attend two District VIII fall workshop organizational meetings. The workshop is set for Sept 27th, at Dell Diamond, Round Rock. Hosted by the Martin Well and James George Chapters, it has really come together and will be an exciting workshop.

Five chapters have arranged to use our Teach-A-Child Trunk. In November, the Dr. Wilhelm Kreidel Chapter in Fredericksburg has asked me to present the trunk to area teachers at a special meeting.

In August I met with the Cornelius Smith Chapter at their monthly meeting in Luling. A lot of good ideas and suggestion for the 2015 District VIII workshop were discussed. Their chapter will be hosting with the Moon-McGehee chapter of San Marcos. The Luling chapter & I have been invited to a Meet & Greet Luncheon in San Marcos on Sept. 20th. We will have a workshop committee meeting following the luncheon.

This past week I attended the Federation of Genealogical Societies Conference at the Henry B. Gonzales Convention Center in San Antonio. Met several DRT ladies that I know and several I didn't know. Enjoyed supper with 3 DRT ladies from District II's Brownwood Chapter.

Plans to attend the 170th Anniversary Celebration Honoring the Castroville Founding Colonists are in the works.

#### **District IX Representative Elizabeth White** filed

Since our June 2014 Regular Meeting several things have taken place. The Traveling trunk has been busy traveling between La Porte and Pasadena for different presentation by the James W. Brown Chapter.

Work continues with the 2015 convention. In August we (Nancy Matlock & Carrie Rushing) traveled to the Omni Hotel to see and speak with Tania Cuellar. It was an interesting meeting and night.

#### **District X Representative Ronda Helton** filed

This Representative attended the June BOM held in Austin on June 2014. I enjoyed my first official BOM meeting as District X Representative. Since that meeting, I have been in contact with all of the Presidents in District X and have emailed a list of the workshops for 2014 with the locations of each. I also received from Evelyn Reininger, the CD of DRT and Texas Genealogy and have mailed those out to each of the Presidents of District X Chapters.

This Representative was also the 2014 Convention Treasurer and I have completed a final report and have sent it to Beverly Locklin, Treasurer General, along with two checks, one for the reimbursement of the \$5,000 startup money and another for \$2,685.71 which was the ending balance from the Convention after all bills and services had been paid. The bank account at Happy State Bank has been closed and all remaining checks shredded at the bank. I will meet with Troyce Wood to store all of our receipts and papers from the convention early next month.

I also have been working with my chapter to get our chapter pins reordered which reflect the Lighthouse in Palo Duro Canyon, a National Monument within the park. The pins are now finished and are on sale through our chapter and I plan to work with the DRT webmaster to get a picture of the pin onto the chapter sales site of the DRT website where they can also be sold.

I have also answered numerous calls and emails during the past two months from members of my chapter and Presidents and members of other District X chapters. Each chapter is busy getting ready for the upcoming fiscal year of DRT, preparing their yearbooks and scheduling meetings and wondering where and when our District Workshop will be held. District X Workshop for 2015 will be held in Amarillo with a time and place TBA.

This Representative has also been invited by Charlotte Moody, President of the General James Smith Chapter of Lubbock to attend as their guest at their first meeting September 27, 2014. I am making plans to attend unless our chapter goes to Round Rock for District VIII's Workshop.

## REPORTS OF THE STANDING COMMITTEE CHAIRS

**Annual Proceedings** Chair Dorothy Landoll filed

Since our DRT Convention in May, I have received and replied to over 300 emails along with phone calls. The reports from the DRT and CRT chapters have been put in place as have the BOM and committee reports. General information about DRT has been included along with the contact information for chapter presidents and BOM members as well as the condensed minutes of the BOM meetings along with those from Convention. All but one photo of the BOM has been received and put in place. The information from the programs for Convention has been reproduced.

The AP is currently awaiting one photo, the Statement of Purpose which will be considered for rewording at the September BOM meeting and the financial information which will come later from the auditors. A draft copy of the approximately 300 completed pages has been delivered to Kelsey Powers at Headquarters for her review while awaiting this information. The financial information will be scanned in and put in place when received.

**Motion #17 Recording Secretary General Melissa Goodrich moved the Board of Management approve the appointment of Nancy Stibbens to the Historical Publications Committee.**

**ADOPTED**

**Motion #18 Recording Secretary General Melissa Goodrich moved the Board of Management approve the appointment of Kay Temple Stephens of James Bowie Chapter as chair of the Publicity Committee; and that Elizabeth Brown, Sybil Thompson, Marylou Stotts, Melda Payne, and Linda Ballard as members of the Publicity Committee.**

**ADOPTED**

**Recessed 10:30 Reconvened 10:45**

**Republic of Texas Museum Committee, Jean Sitterle, Chair filed**

The Museum Committee members have participated in numerous interesting activities recently. The members attended a Motivational Workshop at the French Legation given by Joan Marshall relating to Fund Raising and Team Work shortly after returning from convention.

While the BOM was in Austin for their June meeting our committee entertained them on Friday night with Wine/Cheese/Sandwich Party.

Our committee continues to focus on our day-to-day activities, but for us, one of the more exciting ventures is planning for our future home at the Republic of Texas History Complex. We have reviewed three proposals for a Museum Planner and will present the chosen one to the BOM at the September meeting. We have attended two meetings with the Vision members and architects to learn about the layout and structure of the museum area.

We anticipate this year the Museum Art Contest will continue to be a great learning experience for students and Senior Citizens as they research information about the heroes and events relating to their district during the Republic Time era. Watch the website for more information.

The Museum Sales Shop has some interesting new items, 1) the Indian Paint Brush pin, the seventh of our Eliza Johnston flower pin collection; and the Vision Star pin, 2) a Western Historical Novel Series by Dr. Stephen L. Turner from Victoria. These books portray a young man, Aaron Turner, his family and friends, as they lived through the turbulent days of the Republic of Texas; 3) Other books

can be found that relate to the 4<sup>th</sup> and 7<sup>th</sup> grade essay topics of James Bowie and the Runaway Scrape. 4) “Anna’s Journey,” will enlighten you as how the Swedish Palm Family immigrants to Texas survived the Republic days along the Navasota Landing in central Texas.

Plans are under way for the September 21, Museum Day, when all Austin museums are open to the public, free of charge. Look in the Austin paper for our ad relating to this occasion. Another method by which we are striving to increase our tourism we placed an ad in the Field Trip and Entertainment Guide, which is a guide for schools, camps, scouts and other student groups.

While several members were attending the Lampasas Workshop on August 16<sup>th</sup> other Committee members were hosting twenty-two members and friends of the Alsatian Pioneer DRT Chapter from Castroville at our museum. The guests were introduced to Headquarters, as well as having the opportunity to tour the Philip Dimmitt Exhibit followed with a box lunch. Committee members will be attending the future workshops, please come by and visit with us. We invite other DRT Chapters to consider having your chapter meeting in the museum with us.

Following our last committee meeting, several members attended the Alamo Couriers Chapter Luncheon honoring Barbara Bush 89<sup>th</sup> Birthday Year & 25<sup>th</sup> Anniversary of the Barbara Bush Literacy Foundation.

**AWARDS COMMITTEE** Chair Judy Wolfe filed

The Awards Committee has met several times since the State Convention in Lubbock. New Award Forms have been revised, reviewed by the Bylaws Committee and submitted to the BOM to be discussed at the September 2014 BOM Meeting.

**Motion #17 First Vice President Dr. Betty Edwards moved the Board of Management approve the Award Forms as presented and corrected, effective May 1, 2014. ADOPTED**

**Volunteer Hours – Membership – President General's Project – Six Star Chapter Awards**

**Reporting Period: April 16 last year – April 15 current year**

**Chapter** \_\_\_\_\_ **Year** \_\_\_\_\_ **District** \_\_\_\_\_  
**City** \_\_\_\_\_ **President** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**Phone** \_\_\_\_\_  
**Email** \_\_\_\_\_

*Instructions: Please fill in the blanks below and mail or email one copy to the Awards Chairman postmarked no later than April 22.*

**Volunteer Hours Award**

**Number of members including associates ( \_\_\_\_\_ ) included for this award that volunteered \_\_\_\_\_ hours for DRT purposes.**

**Membership Award**

**The award shall be given to each DRT chapter that collected and remitted 95% total dues of the entire chapter to the Second Vice President General by August 1.**

\_\_\_\_\_ **Yes, 95% of total dues for entire Chapter were collected and remitted by August 1,**  
\_\_\_\_\_

\_\_\_\_\_ **Date check was mailed** \_\_\_\_\_

\_\_\_\_\_ **Yes, dues report and reconciliation report as of August 1 was enclosed.**

**President General's Project Award**

**To achieve a rating of 100% participation for this award, Chapter must contribute at least one dollar (\$1.00) per Chapter member (must be before January 1). Send as a separate check to the Second Vice President General.**

**Our Chapter had \_\_\_\_\_ members on date check was mailed(date) \_\_\_\_\_ to Second Vice President General \_\_\_\_\_**

**Our Chapter contributed \$ \_\_\_\_\_ to the President General's Project this year.**

**This Section to be completed by Awards Committee**

**★★★★★★**

**Six Star Chapter Award**

**Committee Instructions: After you receive and score all four completed award forms, post-marked not later than April 22, check off the following list to determine eligibility for the Six Star Chapter Award.**

\_\_\_\_\_ **\*Yes 1<sup>st</sup> Place Achievement**

\_\_\_\_\_ **\*Yes Volunteer Hours**

\_\_\_\_\_ **\*Yes 1<sup>st</sup> Place Attendance**

\_\_\_\_\_ **\*Yes Membership Award**

\_\_\_\_\_ **\*Yes Texas History Award**

\_\_\_\_\_ **\*Yes President General's Project**

**Did Chapter accomplish all six awards? \_\_\_\_\_ Yes**

\_\_\_\_\_ **No**

Attendance Award Form

Chapter \_\_\_\_\_ Year \_\_\_\_\_

City \_\_\_\_\_ District \_\_\_\_\_

President \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

**Reporting Period: April 16 last year-April 22 current year**

**\*\*Note: Numbers 2 and 3 are based on the Convention and District Workshop of previous year, as per Reporting Period timeline above.**

1. Did your Chapter meet at least seven times this fiscal year and have a quorum present?  
Yes \_\_\_\_\_ No \_\_\_\_\_

2. Did your Chapter President/Alternate and at least 5% of your total Chapter members attend the District Meetings/Workshops? Yes \_\_\_\_\_ No \_\_\_\_\_  
Chapter President/Alternate (name)

\_\_\_\_\_

List names of Chapter member(s) attending

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attended District Meeting held at  
(city) \_\_\_\_\_

On the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

3. Did your Chapter President/Alternate and at least 5% of your total Chapter members attend the State Convention? Yes \_\_\_\_\_ No \_\_\_\_\_  
Chapter President/Alternate (name)

\_\_\_\_\_

Other member(s) attending (name)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

*This Section to be completed by Awards Committee*

\_\_\_ 1<sup>st</sup> place, three boxes checked    \_\_\_ 2<sup>nd</sup> place, two boxes checked    \_\_\_ 3<sup>rd</sup> place, one box checked

## Texas History Award Form

Chapter: \_\_\_\_\_ Year: \_\_\_\_\_  
 City: \_\_\_\_\_ District: \_\_\_\_\_  
 President: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Reporting Period: 16 April last year – 15 April this year**

**Instructions:** Credit is given based on completing three of the following seven items. Please fill in blanks below and *mail or email* this form to the Awards Committee Chairman no later than *April 22*. Write *Yes* or *No* by each number below:

\_\_\_1. The Texas History Teacher and Essay Contests topics are published each year on the DRT website. Chapters are encouraged to sponsor all four contests. Sponsoring only one contest will satisfy the requirement for this project. Please check below the contest(s) your chapter sponsored:

- Outstanding 7<sup>th</sup> Grade Texas History Teacher Contest
- Outstanding 4<sup>th</sup> Grade Texas History Teacher Contest
- Outstanding 7<sup>th</sup> Grade Texas History Student Essay Contest
- Outstanding 4<sup>th</sup> Grade Texas History Student Essay Contest

\_\_\_2. Chapter or Chapter member marked a grave with CRT or DRT memorial medallion (DRT or CRT Member, citizen, defender, veteran or historic site). Guidelines for obtaining CRT or DRT memorial medallions may be found in the MOP or contact the Fourth Vice President General. Please complete the information below:

DRT or CRT chapter member: \_\_\_\_\_ Member No. \_\_\_\_\_

Citizen/Veteran/Defender <i>(indicate which)</i>	Name	Location	Date

Historic Site Medallion (Name of site, landmark, structure, trail):  
 \_\_\_\_\_

\_\_\_3. Current Chapter member received approval for a supplemental application and/or posthumous membership to perpetuate the memory and spirit of the men and women of the Republic of Texas.

\_\_\_4. Chapter gave a book(s) on some aspect of pre-1900 Texas history to a school or library (list below or attach list):

Title	Author	Publisher	Pub. Date	School or Library and Location

\_\_\_5. A Chapter Scholarship awarded to a deserving student who has demonstrated scholastic and leadership abilities in school or community. All requirements for admission to the college or university of choice must have been met. Amount of scholarship \$ \_\_\_\_\_ Student plans to attend \_\_\_\_\_ (school)

\_\_\_6. Republic of Texas Museum Art Contest. Please check below the contest(s) your chapter entered. (Sponsoring only one contest will satisfy the requirements for this project.)

- |   |   |
|---|---|
| <input type="checkbox"/> Poster: Grades K-5<br><input type="checkbox"/> PowerPoint Computer Entry Grades 6-12 | <input type="checkbox"/> Original Art work Grades 6-8<br><input type="checkbox"/> Senior Citizen Original Art Work (non-professional 55+) |
|---|---|

\_\_\_7. Chapter received (during this fiscal year) a Texas Historical Marker approval from the Texas Historical Commission. Please attach proof of approval.



Achievement Award Form

Chapter \_\_\_\_\_

City \_\_\_\_\_ District \_\_\_\_\_

President \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

**Reporting Period 16 April last year – 15 April current year**

*Instructions: Credit is given based on completing the following eight items. Please write yes or no on the numbered blanks below and mail or email this form to Awards Committee Chairman postmarked no later than April 22.*

\_\_\_ 1. Your chapter increased membership this fiscal year. Include new members, transfers and reinstatements.

\_\_\_ 2. Your Chapter sponsors an active CRT chapter (name): \_\_\_\_\_

\_\_\_ 3. Your Chapter mailed or emailed an Annual Chapter Narrative Report (summarizing accomplishments for the year) and Award Forms to proper persons postmarked no later than April 22.

- Award Forms were mailed or emailed to the Awards Committee Chairman on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.
- Annual Chapter Narrative Reports were mailed or emailed to the President General and Recording Secretary General on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.
- Annual Chapter Narrative was emailed (only) to the Annual Proceedings Chairman on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_ 4. Your Chapter member(s) gave talks, programs, demonstrations to a school and/or organization (other than DRT) on Texas and its people prior to 1900. Include where and when the talk was given and the speakers' name(s) and program title(s) or subject(s). List on reverse side of this page or attach a separate sheet of paper.

\_\_\_ 5. Your Chapter gave gifts (money, artifacts, relics, etc.) to DRT/CRT (Laura Lanigan Texas History Award, DRT Library Collection, DRT Headquarters, Republic of Texas Museum, The Cradle, French Legation Museum, Republic of Texas History Complex or CRT Scholarship Fund). Examples include a book for the Library or money for DRT properties. Please list the gift(s) and names of recipient(s) on reverse side or attach a separate sheet of paper.

\_\_\_ 6. Your Chapter donated a Six Flags of Texas display or Texas Flag Pledges cards (available at DRT Business office), a historical map of early Texas, map set, copy of the Travis Letter, copy of the Texas Declaration of Independence or a Texas Flag to a school, library, etc. Please list gifts and names of recipients on reverse side or on a separate sheet of paper.

\_\_\_ 7. Your Chapter observed all the Texas Honor Days.

Texas Heroes Day (Sept 18)	Texian Navy Day (third Sat. in Sept)	Gonzales
Day (Oct 2)	Stephen F. Austin's Birthday (Nov 3)	DRT Founders Day (Nov 6)
Lamar Day (Jan 26)	Texas Statehood Day (Feb 19)	Texas
Independence Day (Mar 2)	Alamo Heroes Day (Mar 6)	
Goliad Heroes Day (March 27),	San Jacinto Day (April 21)	

Examples of Honor Days observance include: Flying Texas Flag and encouraging others to do so, Texas Honor Day Skits (available at Headquarters), press releases to newspaper, information in newsletter, Facebook, or web page.

\_\_\_ 8. Your Chapter uses which of the following methods to communicate DRT information and activities (must check two to qualify for the achievement):

\_\_\_ Newsletter      \_\_\_ Facebook Page      \_\_\_ Webpage  
\_\_\_ Newspaper articles

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This section to be completed by Awards Committee

\_\_\_ 1<sup>st</sup> Place, 8 Achievements      \_\_\_ 2<sup>nd</sup> Place, 7 Achievements      \_\_\_ 3<sup>rd</sup> Place, 6 Achievements

**CHAPTER ORGANIZATION** Chair Dr. Betty Edwards See above First Vice President Report

**CRT** Chair Billie Dawson See above Third Vice President report

**MOTION #20 Recording Secretary General Melissa Goodrich moved that the Board of Management approve proposed changes to the Manual of Procedure as requested by the Third Vice President General Billie Dawson. This has been previewed and approved by the Bylaws Committee.**

**ADOPTED**

PROPOSED CHANGES TO THE MANUAL OF PROCEDURE (MOP) FORM

Section Title/Paragraph/Line/Page # Duties of Officers, ALL, pages 40-41		
Current MOP	Proposed Amendment	As Amended
<p>Third Vice President General</p> <p>[See Bylaws Article IV, Sec. 2 (3); Article V, Convention Sec 5; &amp; 7; Articles VII, Sec 1 (5). and the Membership, Conventions, District Information, and Ceremonies Sections of MOP; as well as CRT and CRT Bylaws].</p> <p>The Third Vice President General serves as Director of the Children of the Republic of Texas (CRT). She advises CRT committees, receives nominations and secures impartial judges for the Roth Trophy, Rash Trophy and Haltom Trophy. She works with the appropriate District Representative to arrange for the annual CRT Convention and CRT BOM meetings. She directs the chartering ceremonies for new CRT chapters and the day-by-day business and correspondence of CRT. She shall report the exact charter dates of any and all new CRT Chapters to DRT Headquarters as soon as possible after said chartering ceremony.</p>	<p>Amend by <b>inserting</b> and striking out.</p> <p>Third Vice President General</p> <p>[See Bylaws Article IV, Sec. 2 (3); Article V, Convention Sec 5; &amp; 7; Articles VII, Sec 1 (5). and the Membership, Conventions, District Information, and Ceremonies Sections of MOP; as well as CRT and CRT Bylaws].</p> <p>The Third Vice President General serves as Director of the Children of the Republic of Texas (CRT). She advises CRT committees, receives nominations and secures impartial judges for the Roth Trophy, Rash Trophy and Haltom Trophy. She works with the appropriate District Representative to arrange for the annual CRT Convention and CRT BOM meetings. She directs the chartering ceremonies for new CRT chapters and the day-by-day business and correspondence of CRT. She shall report the exact charter dates of any and all new CRT Chapters to DRT Headquarters as soon as possible after said chartering ceremony.</p>	<p>Third Vice President General</p> <p>[See Bylaws Article IV, Sec. 2 (3); Article V, Convention Sec 5; &amp; 7; Articles VII, Sec 1 (5). and the Membership, Conventions, District Information, and Ceremonies Sections of MOP; as well as CRT and CRT Bylaws].</p> <p>The Third Vice President General serves as Director of the Children of the Republic of Texas (CRT). She advises CRT committees, receives nominations and secures impartial judges for the Roth Trophy, Rash Trophy and Haltom Trophy. She works with the appropriate District Representative to arrange for the annual CRT Convention and CRT BOM meetings. She directs the chartering ceremonies for new CRT chapters and the day-by-day business and correspondence of CRT. She shall report the exact charter dates of any and all new CRT Chapters to DRT Headquarters as soon as possible after said chartering ceremony.</p>

<p>She shall be an authorized signatory on a checking account for the CRT, opened by the DRT Treasurer General; she shall pay all expenses from the CRT General Fund, such as those associated with the annual printing and mailing of the CRT Handbook.</p> <p>Immediately following the CRT Convention, she shall prepare and send the Convention report and a list of the new CRT Officers General to the DRT</p>	<p>She shall be an authorized signatory on a checking account <b>and savings account (for scholarship funds)</b> for the CRT, opened by the DRT Treasurer General; <b>she shall provide monthly reports to the DRT Treasurer General, by the 10th of each month for the previous month activity on both accounts.</b> <del>she shall pay all expenses from the CRT General Fund, such as those associated with the annual printing and mailing of the CRT Handbook.</del></p> <p><b>Checking account (general funds) 1) Copies of check stubs written for the month and their purpose. 2) Copies of each deposit slip with explanation for cash and each check ie; sales, application fee's, donation/PG project, donation/general fund, etc.</b></p> <p><b>Savings account (scholarship fund) 1) All scholarship money is to be deposited in this account throughout the year. 2) When scholarships are to</b></p> <p><b>Awarded at CRT Convention money will be transferred to general fund checking account for disbursement. 3) Copies of deposit slips, noting where funds are from, ie; donations from chapters or individuals or silent auction @ CRT Convention.</b></p> <p>Immediately following the CRT Convention, she shall prepare and send the Convention report and a list of the new CRT Officers General to the DRT</p>	<p>She shall be an authorized signatory on a checking account <b>and savings account (for scholarship funds)</b> for the CRT, opened by the DRT Treasurer General; she shall provide monthly reports to the DRT Treasurer General, by the 10th of each month for the previous month activity on both accounts.</p> <p><b>Checking account (general funds) 1) Copies of check stubs written for the month and their purpose. 2) Copies of each deposit slip with explanation for cash and each check i.e.; sales, application fee's, donation/PG project, donation/general fund, etc.</b></p> <p><b>Savings account (scholarship fund) 1) All scholarship money is to be deposited in this account throughout the year. 2) When scholarships are to</b></p> <p><b>Awarded at CRT Convention money will be transferred to general fund checking account for disbursement. 3) Copies of deposit slips, noting where funds are from, i.e.; donations from chapters or individuals or silent auction @ CRT Convention.</b></p> <p>She shall pay all expenses from the CRT General Fund, such as those associated with the annual printing and mailing of the CRT Handbook.</p> <p>Immediately following the CRT Convention, she shall prepare and send the Convention report and a list of the new CRT Officers General to the DRT</p>
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<p>Recording Secretary General.</p> <p>She shall correspond with the new CRT Officers General advising them of their duties and instructing them to prepare written descriptions of their individual projects for the CRT Handbook being prepared by the Third Vice President General for distribution to CRT and DRT Chapters. She may attend all district workshops, arrange for the CRT sales table, and encourage the CRT BOM members and members of the CRT Committee to attend the district workshops to assist with the sales table.</p> <p>She shall purchase the Texas-shaped charm given to the CRT Grandmother of the Year and the small, gavel given to each Retiring CRT President General and the Associate Grandmother award when given.</p> <p>Entries for the Roth Trophy, Haltom Trophy and Scholarship Awards are submitted to the Third Vice President General by May 1.</p> <p>The Third Vice President shall deliver to her successor all records and information necessary to facilitate the work of this office by August 1</p>	<p>Recording Secretary General.</p> <p>She shall correspond with the new CRT Officers General advising them of their duties and instructing them to prepare written descriptions of their individual projects for the CRT Handbook being prepared by the Third Vice President General for distribution to CRT and DRT Chapters. She may attend all district workshops, arrange for the CRT sales table, and encourage the CRT BOM members and members of the CRT Committee to attend the district workshops to assist with the sales table.</p> <p>She shall purchase the Texas-shaped charm given to the CRT Grandmother of the Year and the small, gavel given to each Retiring CRT President General and the Associate Grandmother award when given.</p> <p>Entries for the Roth Trophy, Haltom Trophy and Scholarship Awards are submitted to the Third Vice President General by May 1.</p> <p>The Third Vice President shall deliver to her successor all records and information necessary to facilitate the work of this office by August 1</p>	<p>Recording Secretary General.</p> <p>She shall correspond with the new CRT Officers General advising them of their duties and instructing them to prepare written descriptions of their individual projects for the CRT Handbook being prepared by the Third Vice President General for distribution to CRT and DRT Chapters. She may attend all district workshops, arrange for the CRT sales table, and encourage the CRT BOM members and members of the CRT Committee to attend the district workshops to assist with the sales table.</p> <p>She shall purchase the Texas-shaped charm given to the CRT Grandmother of the Year and the small, gavel given to each Retiring CRT President General and the Associate Grandmother award when given.</p> <p>Entries for the Roth Trophy, Haltom Trophy and Scholarship Awards are submitted to the Third Vice President General by May 1.</p> <p>The Third Vice President shall deliver to her successor all records and information necessary to facilitate the work of this office by August 1</p>
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**EDUCATION AND FLAG COMMITTEE** Chair Carolyn Raney filed

Since the BOM in June, this chair received a thank you note from the seventh grade winner, Landon Priess, from Fredericksburg.

The topic for the fourth grade essay is “The Runaway Scrape” and the topic for the seventh grade is “The Legend of Jim Bowie.” This chair has been answering questions relating to the rules for the essay contests. Copies of the topics and rules have been available at the workshops. This chair has also encouraged members to use the DRT website for additional information. Headquarters has books available for sale with information on these topics.

**FINANCE COMMITTEE REPORT** Chair Beverly Locklin filed

The Finance Committee will meet by phone conference on September 9, 2014.

Steve Franke from the accounting firm of Reynolds & Franke, PC will provide a review and answer questions pertaining to the DRT 2014 Financial Reviews ended May 13, 2014.

A Native Texan License Plate grant request from the Republic of Texas Museum will be considered as well as a request to extend the French Legation Museum curatorial grant of September 2013.

Other items of business include reports and discussion of the financials ended July 31, 2014, DRT investments, Related Entity Forms, return of unspent NTLF Grant funds from the Elgin Historical Association, and upcoming deadline for Chapter 990-Ns.

**MOTION #21 Treasurer General Beverly Locklin moved that the Board of Management approve the proposed amendment change to the MOP regarding the Treasurer General maintaining the CRT checking account (general funds) and the CRT high yield savings account (scholarship fund).**

**ADOPTED**

Section Title/Paragraph/Line/Page #      Officers/Boards, Duties of Officers, Treasurer General, page 45		
Current MOP	Proposed Amendment	As Amended
This is a new paragraph to be added to the MOP in the section, Officers/Boards, Duties of Officers, Treasurer General, page 45 between paragraph 3 and 4.	<b>The Treasurer General will maintain the existing CRT checking account (general funds) and the CRT high yield savings account (scholarship fund) with statements going to headquarters and then forwarded to the Third Vice President General. She will receive monthly reporting from the 3<sup>rd</sup> VPG as outlined in the Officers/Boards, Duties of Officers, Third Vice President General.</b>	<b>The Treasurer General will maintain the existing CRT checking account (general funds) and the CRT high yield savings account (scholarship fund) with statements going to headquarters and then forwarded to the Third Vice President General. She will receive monthly reporting from the 3<sup>rd</sup> VPG as outlined in the Officers/Boards, Duties of Officers, Third Vice President General.</b>





**CRT Membership** Chair Esther Silva filed

This officer reports that my committee members are still the same members. They are Armandina Sifuentes, Dorothy Perez and Socorro Morales and are there to help out whenever I need them.

**BYLAW COMMITTEE** Chair Dusky Waters filed

Upon the committee's recommendation, the BOM approved hiring a professional to re-write the Bylaws for the 2016 Convention. The Committee is awaiting receipt of bids due Sept 1, 2014.

Thirty –Three (33) Proposed Bylaw Amendments with a number of conforming amendments were received from the membership for presentation at the 2014 DRT Convention. The Committee is in the progress of updating the Bylaws based on the vote of the membership at convention. When this task is complete, the MOP will be updated to reflect the changes.

**MOTION #22 Fourth Vice-President Kim Stracener Zapalac moved that the Board of Management accept the bid submitted by Kay Crews to rewrite the Bylaws of the Daughters of The Republic of Texas for a maximum of \$6,000, plus expenses. ADOPTED**

**MOTION #23 Treasurer General Beverly Locklin moved that the Board of Management approve the recommendation of the Finance Committee to grant the Republic of Texas Museum's request for \$5,500 for their Art Contest. ADOPTED**

**MOTION #24 Treasurer General Beverly Locklin moved that the Board of Management approve the recommendation of the Finance Committee to grant the French Legation Museum an extension of the curatorial and collections preservation grant awarded September 2013. ADOPTED**

**MOTION #25 Treasurer General Beverly Locklin moved that the Board of Management approve the proposed amendment change to the MOP regarding the third party payroll company. This was distributed by email August 27, 2014. ADOPTED**

Section Title/Paragraph/Line/Page # Duties of Officers, Treasurer General, Paragraph 9, pg. 46		
Current MOP	Proposed Amendment	As Amended
<p>The Treasurer General is responsible for the payroll at the French Legation Museum, the DRT Headquarters and the Republic of Texas Museum. The actual payroll is prepared and paid by the accounting department at the Alamo. Payroll information is faXEd to the Treasurer General prior to the paycheck date. The Treasurer General must deposit the amount of the payroll, including wages, taXEs and employee benefits, into the DRT Payroll Escrow Account. The state and federal payroll tax reports and W-2 Forms are prepared by the Alamo staff.</p>	<p>Amend by <b>inserting</b> and striking out.</p> <p>The Treasurer General is responsible for the payroll at the French Legation Museum, the DRT Headquarters and the Republic of Texas Museum. The actual payroll is prepared and paid by <del>the accounting department at the Alamo</del> <b>a third party payroll company</b>. Payroll information is <del>faXEd</del> <b>emailed</b> to the Treasurer General prior to the paycheck date. The Treasurer General must deposit the amount of the payroll, including wages, taXEs <b>xe</b> and employee benefits, into the DRT Payroll Escrow Account. The state and federal payroll tax reports and W-2 Forms are prepared by the <del>Alamo</del> <b>staff of the third party payroll company staff</b>. <b>The employee benefits are handled by the accounting department at the Alamo.</b></p>	<p>The Treasurer General is responsible for the payroll at the French Legation Museum, the DRT Headquarters and the Republic of Texas Museum. The actual payroll is prepared and paid by <b>a third party payroll company</b>. Payroll information is <b>emailed</b> to the Treasurer General prior to the paycheck date. The Treasurer General must deposit the amount of the payroll, including wages, <del>taxes</del> <b>and</b> employee benefits, into the DRT Payroll Escrow Account. The state and federal payroll tax reports and W-2 Forms are prepared by the <b>staff of the third party payroll company</b>. <b>The employee benefits are handled by the accounting department at the Alamo.</b></p>

**MOTION #26 Treasurer General Beverly Locklin moved that the Board of Management in appreciation of DRT Austin employees approve the purchase of Gift Cards to be given at the end of the year -- \$50.00 for each of the 6 full-time employees and \$25.00 each for the 6 to 8 part-time employees.**

**ADOPTED**

**HEADQUARTERS COMMITTEE REPORT** chair Arlene Garey filed

The Headquarters Committee meets on the 3<sup>rd</sup> Wednesday of each month to discuss and maintain the business and properties of DRT. The committee is made up of 9 DRT members and the Custodian General. Committee members are Arlene Garey, Custodian General-Chairman, John Ellen Becker, Shirley Barber, Lynne Byrd, Joan Chapman, Mary Goodwin, Betty Hill, Alice Nowotny, Evelyn Reininger and Suzanne Warlick. Arlene Garey, John Ellen Becker and Lynne Byrd serve as the subcommittee “Employee Evaluation”; Mary Goodwin, “Webmaster”; Evelyn Reininger, “Lineage Research”; Suzanne Warlick, “T.A.R.T”; Alice Nowotny, “Pin Book”; and other members give valuable input and assist where and when necessary. The Headquarters Committee supports a sales table at each workshop. Arlene Garey attended the workshop in Fort Worth and Shirley Barber in Lampasas. The committee is in the process of printing new DRT brochures. The Headquarters committee and Museum Committee hosted the BOM afternoon social at Headquarters at the June BOM meeting.

**HISTORIC COMMITTEE** Chair Janie Babcock See above Historian General

**LEGISLATIVE** Chair Leslie Racine appointed as noted above in Motion # 9

**MEMBERSHIP** Chair Barbara Stevens see report above

**MEMBERSHIP DUES** Chair Kathy Howell see report above

**MEMORIAL PARK** Chair Marilyn Van Way no report

**PUBLICITY RECORDS** Chair Kay Temple Stephens just appointed see Motion #18

**HISTORIC SITES COMMITTEE** Chair Kim Stracener Zapalac filed

The Historic Sites Committee is in the process of identifying sites that need to be marked. Also, the committee chair wishes to thank the former Fourth Vice Presidents for their input to this list. The list will be submitted to DRT's webmaster to upload to the Members web site, probably to be noted under the committee's web page. It is hoped that this list will enable chapters to easily note an historic site they can mark or co-sponsor with another chapter.

**SAN JACINTO BATTLEFIELD** Chair LuAnn Zacek filed

Bill Irwin, San Jacinto State Historic Site Complex Superintendent, reports that all is well and projects are ongoing on the battlefield. Historic interpretive panels are being added to areas of great importance on the battlefield. Visitors can read about the different locations and aspects of the battle such as Texan Camp or Mexican Camp. Plans are for 8 panels but more may be added at a later date.

Projects are ongoing for prairie restoration and prescribed burns. This stimulates the grasses to make them thicker and removes the thatch that occurs over a number of years.

He invites DRT members to come for a tour. He appreciates all we do for the San Jacinto Battlefield and the state of Texas.

**SENIOR MEMBERS** Chair Bonnie Woolverton filed

The committee will not meet until Spring.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

**MOTION #27 Fourth Vice President Kim Zapalac moved that the BOM increase the Living Legacy Endowment Fund in the amount of \$1,389.00.**

**FAILED**

#### ANNOUNCEMENTS

**First:** A correction to the Convention Minutes was found by Bylaws Chair Dusky Waters. The Article is 'IX' but was recorded as 'I'. It is found on page 9 at the Bottom:

"MOTION #11 Amendment #1, Affiliate Members, Article I, Members, Section 1 Classes of Membership and Article IX, Members, Section 6 Chapter Associate Members".

**Second:** The French Legation Museum will have a fun, casual Zydeco Dance evening event on November 1 with two bands. Information is on the website and their Facebook page. Please purchase tickets, bring your friends.

**Third:** On October 19 the La Bahia Chapter is holding a historical medallion unveiling at the Fannin Monument at 3pm at the Presidio La Bahia. Please attend this event.

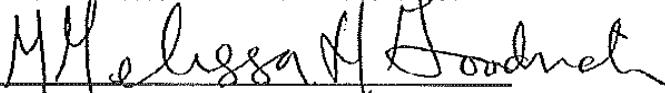
**Fourth:** Bylaws Chairman Dusky C. Waters reminded the members present that the forms on the members' part of the DRT website should be used and deadlines observed.

**Chaplain General Nancy Matlock** gave a benediction.

Meeting Adjourned 12:25 pm

  
\_\_\_\_\_  
Ellen S. McCaffrey

President General DRT Inc.

  
\_\_\_\_\_  
Melissa H. Goodrich

Recording Secretary General DRT Inc.